

- 2023.03.01 Open Meeting – Chairman:** The President opened the meeting at 7.05pm.  
The president welcomed all to the first meeting of the year and acknowledged the Traditional Custodians of the lands and waters of Queensland, past, present & emerging.
- 2023.03.02 Attendance & Apologies**  
**2.1 Present: Executive Committee** – Sarah Standen (Pres), Geoff Thomson (VP), Melinda Hughes (Secretary) and Michael Carlson (SCI)  
**Zones:** John Martin/Peter Ryan (1); Jillian Bird/Kerri Burgess (2); Alice James (4); Sharne Andrew (6); Debbie Iker (7); Leah Frohloff (8); Lois Dawes (18); Ken Jensen/Karla Farrell (26).  
**2.2 Observers:** John Hughes (2);  
**2.3 Staff:** Margie Davidson & Mary Genocchio  
**2.4 Confirmation of Quorum and Confirmation of Delegates:** 50% of Executive Committee (4) and 25% of Zones (8).  
**Confirmed:** Quorum Present  
**2.5 Apologies:** Tracey Camilleri (VP); Megan Wray (Treasurer), Amy Garthe (4); Grace Brodie (5), Beryl Burkhardt (6), Lyndal Roos (7), Robert McLachlan (11) & Michael Shaw (28).  
**Motion:** “that the apologies be accepted”.  
**Moved:** Michael Carlson                      **Seconded:** Sharne Andrew                      **Carried**
- 2023.03.03 Minutes from Previous Meeting**  
**Motion:** “that the minutes of the previous meeting of 16<sup>th</sup> February 2023 are a true and accurate record of the meeting”.  
**Moved:** Melinda Hughes                      **Seconded:** Lois Dawes                      **Carried**
- 2023.03.04 Business Arising from Previous Minutes**  
PCA Medical Services Framework: Variation Consent Assessor/s – a training session to be organising with WA’s Rick Gill for the assessors who are Ping Jaa, Brad Setch and Rachel Condon.
- 2023.03.05 Treasurer’s Report**  
The meeting was presented with the January & February 2023 Balance Sheet & Profit & Loss Statements.  
There were no queries.  
**Motion:** “that the Treasurer’s Report be accepted”.  
**Moved:** Geoff Thomson                      **Seconded:** Sharne Andrew                      **Carried**
- 2023.03.06 Executive Committee Report**  
Since the February meeting, the Executive Committee has conducted the following business:  
**PCQ:**  
**Sub-Committee Reports from Management Committee Meeting of 16<sup>th</sup> February 2023.**
  - **Coaching** – report accepted.
  - **Sporting** – no report
  - **Dressage & Combined Training** – no report
  - **Tetrathlon** – report accepted.
  - **Jumping Equitation & Showjumping** – no reportThe Executive reviewed these reports and resolved to accept all reports.  
**First Aid Courses:**  
Following on from last month’s report, we had hoped to have been advised by now as to whether our funding application had been successful, however there is a delay and we are still waiting to receive advice. As previously reported, if PCQ is successful, a registration form will be forwarded to clubs to register their designated candidate.

### **iSponsor:**

Further to last month's advice, an information session was conducted last week for zones and clubs to attend. The zones were sent the session details for onforwarding to their clubs and while the timeframe was admittedly short, it was considered doable. The attendance was embarrassingly poor and as such the office will now review the process for communication to clubs going forward. A recording of the presentation will be made available within the next week or so. If another session is to be organised it would be hoped that more zones and clubs would be in attendance as this is beneficial to zones and clubs.

### **Management Committee Meetings:**

#### **Presenters/Presentations:**

The PCQ MPIO Melda McBeath will give a presentation before the commencement of the next Management Committee meeting re: Integrity Framework.

The Executive Committee discussed the current MPIO retaining this role at its meeting of 29<sup>th</sup> March and moving forward will see Melda transitioning to the position of Complaints Handler. PCQ would like to see several MPIOs in the future who will be mentored and guided by Melda. Expressions of Interest will be called. The role of the MPIO is to provide information and what pathway to take. The MPIOs will be required to undertake an online course and they are not required to be a coach.

### **PCA:**

#### **PCA/States Representatives Meeting**

PCQ was represented by the President & Vice President Geoff Thomson at the March meeting where the following items were discussed:

- Strategic Items – PCA Stakeholder Engagement Plan & Communication Plan
- Participation Pathways for riding centre members – it would appear the original intent has changed for this member category
- Adult members – increasing participation opportunities for adults – PCQ representatives provided information on the PCQ Masters Championships.
- PCA Nationals 2023
- Official Uniforms
- 2023 Virtual Showjumping – seeking host state (s) event to occur between July and September

The President highlighted the Child Safeguarding Induction Course by Sports Australia and advised that PCQ will send relevant information via the PCQ eNews.

Query as to where those members whose professions (e.g., teacher) required them to undertake similar courses would be exempt and those courses already completed would be recognised.

It was suggested that the Zone 4 delegate do a comparison and if in alignment may be able to have an RPL, this would have to be confirmed with PCA.

Zone 18 delegate advised she had completed both the Child Safeguarding Induction Course and the Governance Course. The delegate advised while the Governance course was time consuming and probably above the normal club level it does have some beneficial information.

**Motion:** "that the Executive Committee's Report be accepted".

**Moved:** Melinda Hughes

**Seconded:** Geoff Thomson

**Carried**

**2023.03.07**

### **Office Manager's Report**

#### **Membership:**

Members Total – 5,418

Riding – 3963

Social – 1,455

**Clubs Affiliated** – 119 as at 27-Mar-2023

The Office is following up on clubs yet to affiliate

#### **Club Office Bearers Return:**

The 2023 Club Office Bearers Return can be found on the PCQ website – Resources – Forms – Clubs <https://ponyclubqld.com.au/resources/forms/> This form along with the Risk Assessment, AGM Minutes & Financial Report **must** be forwarded to the PCQ Office each year so club contacts can be updated on the database and website.

### Zone Office Bearers Return:

To date we have returns from Zones 1,4 and 27. These returns also have a form for the Zone Delegates to PCQ for the current year and the details are used to send out invites to State Management Committee meetings. Our information is only as good as the information we receive and that is very limited from Zones

<https://ponyclubqld.com.au/wp-content/uploads/2021/11/2022-Zone-Office-Bearers-Return-Form.pdf>

### Zone Nomination Form for PCQ Discipline Sub-Committees:

Failure to return these forms results in either an incorrect Delegate or no Delegate attending the relevant Sub-Committee meetings. To date we have returns from Zones 1,4,6,9,15 and 20

<https://ponyclubqld.com.au/wp-content/uploads/2021/11/2022-Discipline-Sub-Committee-Nomination-Form.pdf>

### Coaching/Officials:

All your qualifications are stored in your profile under Credentials, should the word Expired appear incorrectly, we have been told we are unable to delete or alter the date on any credentials; the only way to overcome this is by entering the qualification back in as if new.

An eNews was recently sent out to all members asking for a JotForm to be filled in and returned to the PCQ Office if details were missing or incorrect.

PLEASE be patient – there have been quite a few returned already.

### Proficiency Certificates:

Below is a direct link to the PCA online written C Certificate where riders are able to login and complete the test, once submitted the test is returned to PCQ and forwarded on for marking.

It is important to note the Assessor email asked for is [admin@ponyclubqld.com.au](mailto:admin@ponyclubqld.com.au)

<https://form.jotform.com/PonyClubAust/c-certificate-written-test>

Assessors for D & D\* at Club level please remember to forward the Attendance-Results-Report (form on PCQ website) in to the Office for uploading into the riders Credentials.

<https://ponyclubqld.com.au/wp-content/uploads/2021/04/Form-Attendance-Results-Report-2021.04-Interactive.pdf>

### Horse Registrations:

To Register a horse on the JustGo database

Please follow the directions below especially regarding payment.

- Log in to the rider's profile – Credentials – Add a Credential – Horse Registration.
- If you require cards, please tick **Official** and follow the prompts.

\*As of the 27<sup>th</sup> March there are 177 Pending Horse Registrations, 43 of them date back as far as July 2022

The Registration will sit in a Pending File, once payment has been made for the cards (\$6 each) the registration will be approved and the cards printed and posted out to you.

**Payment** can be made by direct deposit or by phone (credit card) to PCQ, Payment is not available through the JustGo database.

\*PCQ have moved from the Commonwealth Bank to the National Bank, for those doing direct deposits the new bank details are as follows:

Account Name: Pony Club Assn of Queensland Inc. BSB: 084-034 Acc No.:87-730-5062

### Interstate Championships:

Because nominations are now done online it is impractical to expect riders to fill out forms applying to be considered for Queensland teams.

If riders nominate for any NSW Championship Events, they **must** send in to the PCQ Office a copy of their nomination with results obtained in that particular discipline over the past 12 months, what Proficiency Certificate they hold and if they have completed the required number of musters.

This information will be passed on to the relevant Sub-committee for approval, riders will be notified of the result and a Uniform price list will be emailed out. As updates come through from the event organisers, they will be onforwarded to the competitors.

The Zone 2 delegate informed the meeting that Zone 2 Office Bearers' Return and the Sub-committee delegates had been sent with Mudgeeraba office bearers return.

The Zone 18 delegate advised the zone will forward the zone & club returns through shortly.

### **Communication:**

The PCQ Office has been relying on Zones to pass any information emailed out on to their clubs. Unfortunately, this appears to have a few problems so we will be setting up a group list of club secretary emails as they appear on the JustGo database. To make sure the emails reach the correct destination club administrators will need to ensure the email address is kept up to date.

It would be beneficial and time saving to all if members contact the PCQ State Office with any queries pertaining to Pony Club Queensland. We are aware that the JustGo database directs everyone to PCA however most of the enquiries are then directed back to Queensland.

**Motion:** "that the Office Manager's Report be accepted".

**Moved:** Lois Dawes

**Seconded:** Jillian Bird

**Carried**

**2023.03.08**

### **State Coaching Panel Report**

As per Appendix 1, this report was tabled for discussion and referred to the Executive Committee for endorsement.

The SCI highlighted the following from his report:

- Judges, TD, coaches – check JustGo credentials are correct. eNews was sent out for the Jot Form to be completed.
- No excuse for horse abuse – distribute through to rallies/musters
- Roma Regional State Seminar – new date is now 17 & 18 June to be held at either Roma or Taroom
- SCI Medals – there has been a good uptake with more registrations and the request for interviews gathering more momentum. This initiative by PCQ sees no cost to the rider and it fits into qualifying criteria for state championships. The SCI Medal is about the practical horse person, there is no formal assessment, merely an interview with rider to hear about their learnings and journey.

There were no queries

**2023.03.09**

### **Sporting, Campdraft, Mounted Games & Stockmans Challenge Sub-Committee Report**

As per Appendix 2, this report was tabled for discussion and referred to the Executive Committee for endorsement.

In the absence of the sub-committee chair, the meeting briefly discussed this report. There was a query re: purchase of portable panels for stables with the Secretary advising Zone 2 purchased their panels through the Gambling Community Benefit Fund Grant. For the number needed, the suggestion was to use the GCBF Super Grant available at the beginning of each year. The President advised the meeting this is a request only and has not been actioned as yet. The zone 2 panels are available for hire.

Query re: Mounted Games at the State event – the meeting was advised Mounted Games will not be conducted however it has been reported that zones 6 and 26 had expressed an interest in conducting the Mounted Games as a separate event. Both zones' delegates disputed this. Rumour also circulating that the Mounted Games could be held with the State Tetrathlon later in the year.

The President advised any interested clubs or zones should forward an application to PCQ as soon as possible.

Query, if the Mounted Games are run as a separate what if any funding will be available.

The President advised PCQ will support the event however common sense must prevail.

**2023.03.10**

### **Dressage and Combined Training Sub-Committee Report**

No Report

**2023.03.11 Tetrathlon Sub-Committee Report**  
No Report

**2023.03.12 Showjumping, Jumping Equitation & Horse Trials Sub-Committee Report**

The sub-committee chair advised there had been no meeting however highlighted several items for review at the next sub-committee meeting to be held on 17<sup>th</sup> April:

- Ratifying amendments to SJ rules – confirmation of minutes;
- Jumping Equitation – may look at changing the rule for Jumping Equitation with riders with two horses. Currently the 2 horses have to be in the same class to be competitive. While there is no 10 & Under in State Jumping Equitation or Showjumping, clubs & zones can still run if there are sufficient numbers and can be used as qualifiers for 12 & Under.
- Letter from Toowoomba for State event in June re format will go to the next meeting
- Hub for Nationals – WA is the host state and have indicated preference to have attendees in WA, NSW aren't doing a hub, due to the cost and are encouraging their riders to travel to WA. Question as to whether PCQ is interested in organising a hub which can be costly?

The President asked if anyone from the sub-committee was interested in co-ordinating the meetings going forward. John Martin (zone 1) volunteered.

**Motion:** "that the sub-committee reports be received"

**Moved:** Ken Jensen      **Seconded:** Lois Dawes      **Carried**

**2023.03.13 Correspondence**

13.1 Inward Correspondence

	<b>From</b>	<b>Committee</b>
13.1.01	DTIS – Active Industry Base Fund	Executive
13.1.02	Sport & Rec North Coast – First Nations Sport & Recreation Program Round 2	Executive/Management
13.1.03	DAF – HBMALG Meeting	Executive
13.1.04	Capitol Body Corp – AGM/Nominations	Executive
13.1.05	Zone 26 – Application to host 2023 Masters Championships	Dressage/CT; Sporting & Showjumping
13.1.06	West Toowoomba PC – State Event Format	Dressage/CT; Horse Trials; SCI
13.1.07	PCA - Leadership Course	Executive/Management
13.1.08	PCA - Insurance Policies	Executive
13.1.09	PCA – International Competition Update	Executive
13.1.10	PCA – Meetings	Executive
13.1.11	PCA – Selection Panel PCA Discipline Committees	Executive/Management
13.1.12	PCA – World Clubs Tournament	Executive/Management

13.2 Outward Correspondence

	<b>To</b>
13.2.1	Lyn Coombe – letter of appreciation
13.2.2	Narangba Pony Club – letter of support

13.3 Business Arising from Correspondence

13.1.05 - Zone 26 Application for Masters was referred to various sub-committees. The program is currently being reviewed by the Showjumping & Dressage in line with their requirements.

**2023.03.14 Lease of Horses**

Lessor	Lessee	Club – Lessee	Horse	Colour	Sex	Hh.	Expiry
Leonie Phillips	AJ & Kalli Nowell	Taroom	Craiglea Coed	Palomino	M	12	22/01/26
Keira McLeod	Olivia Gordano	Maryborough	Sutton Luke	Bay	M	15	14/08/23

**Motion:** “that Items 13 & 14 moved en bloc.

**Moved:** Lois Dawes

**Seconded:** Sharne Andrew

**Carried**

**2023.03.15 General Business:**

Zone 18 advised the zone now has 40 qualified first aiders which were funded through the Qld Sport & Recreation & Volunteers Grant applied for in 2022.

Zone 2 – a member has developed an APP for iPhone (horse declaration) called My Horse Tracker.

Facebook uploads – the President encouraged anyone uploading photos onto social media platforms ensure that the photos showing riders on horses are wearing shoes etc. The President acknowledged that the children are having good fun however photos with inappropriate gear or lack of can backfire on PCQ.

The President on behalf of the Executive wished everyone involved in the State event the very best as well as safe traveling.

The President congratulated QLD rider Amy Cunzolo who has been selected in the National team to go to France.

**2023.03.16 Close Meeting**

The President closed the meeting at 8.07pm and thanked the delegates for their attendance and engagement. The next meeting is scheduled for Thursday 11<sup>th</sup> May 2023 commencing at 7:00pm.

**Signed:**

\_\_\_\_\_  
**President**

\_\_\_\_\_  
**Date**

# Sub-Committee Reports

## Appendix

Appendix	Item	Sub-Committee Report
1	2023.03.08	State Coaching Panel Report
2	2023.03.09	Sporting, Campdraft & Mounted Games
-	2023.03.10	Dressage & Combined Training – <b>No Report</b>
-	2023.03.11	Tetrathlon – <b>No Report</b>
-	2023.03.12	Showjumping, Jumping Equitation and HT – <b>No Report</b>

## Pony Club Association of Queensland



# State Chief Instructors Panel Management Committee Report

### Details

Date 26<sup>th</sup> March 2023

### ePCQ

## Pony Club Queensland

IMPORTANT : Request to all **PCQ Judges/Technical Delegates/Presenters & Coaches** to check your Pony Club (R) JustGo Credentials Profile and Working with Children Card for currency and accuracy.

**Judges/Technical Delegates/Presenters** - Check currency (Active or Expired). If expired and you have completed updating requirements then click on the below link "To UPDATE CREDENTIALS" and submit details.

**Coaches** - Check currency (Active or Expired). If expired and you have completed updating requirements then click on the below link "To UPDATE CREDENTIALS" and submit details.

Note: Submitted credential details do not take effect immediately. Updated details will appear in your credentials on update by PCQ Office.

Thank you for your assistance.

**If you have any questions first contact PCQ OFFICE FOR ASSISTANCE**

[admin@ponyclubqld.com.au](mailto:admin@ponyclubqld.com.au) or phone 3216 1255

**[TO UPDATE CREDENTIALS \(Click HERE\)](#)**



# THERE IS NO EXCUSE FOR HORSE ABUSE

Extract from Pony Club Australia "Horse Welfare Policy"

Under each of the five domains in this policy there are three sections.

- **When caring for your horse you should:**

Most of a horse's life is lived at its home base, and away from Pony Club. This section gives guidance on standards and practices that promote good health and welfare.

- **Coaches and Officials at Pony Club should monitor for:**

PCA seeks first to educate and supports the role of coaches and officials to guide Pony Club members on care of their horse.

- **It is a breach of this policy to:**

All riders; and coaches, officials and supporters assisting with care of horses at Pony Club events and activities; are required to comply with mandatory clauses of this policy.

## Policy breaches and disciplinary action

It is a requirement that all PCA members, supporters, coaches and officials comply with the mandatory clauses of this policy. A Pony Club official can immediately withdraw a horse and rider combination from Pony Club activities, eliminate them from a competition, or refer the matter for investigation, if there is a breach of the mandatory clauses of this policy.

The PCA Conduct and Disciplinary Policy applies to any Alleged Breach (as defined in the Conduct and Disciplinary Policy) of the mandatory clauses of the PCA Horse Welfare Policy. Disciplinary penalties may be imposed for breaches of this policy.

Cases of perceived cruelty must be reported to the appropriate agency in each state. These are listed in Appendix A.

**[Pony Club Australia Horse Welfare Policy \(Click Here\)](#)**

**QUESTIONS !!**

**FIRST CONTACT PONY CLUB QUEENSLAND OFFICE**

**[admin@ponyclubqld.com.au](mailto:admin@ponyclubqld.com.au) or phone 3216 1255**

---

## Launching PCQ State Chief Instructor Medal APP

### Content:

- Overview of PCQ State Chief Instructor Medals
  - COPPER
  - BRONZE
  - SILVER
  - GOLD
- Application Form (apply for your PCQ State Chief Instructor Medal)
- Registration Form for Interview after completion of your medal components
- Medal Criteria - COPPER, BRONZE, SILVER & GOLD
- Access to on-line (electronic) journal submissions

Install this application on your Home Screen for quick and easy access when you're on the go.

**CLICK the below LINK to access the above.**

**[LINK - Click HERE to visit PCQ State Chief Instructor Medals and APP](#)**

**[Click HERE to view SCI Medal AMBASSADORS](#)**

## HEALTHY EATING



FOR THE PCQ RIDER



## Scheduled Clinics

Zone	Coach Dev Activity	Activity Dates	Officials Dev Activity	Activity Dates	Grass Roots Activity
1	Accreditations Refresher & Accreditations	26-Nov-22 11-Mar-23	Course Building Refreshers/Accreds SJ Judges Refreshers/Accreds	6-May-23 12-May-23	Zone Camp
2	Preschool/instructors exams Preschool/coach clinic	1/11/2023 Jan-Jun23	CB.SJJ,JE,Tet,Quiz	Sept-23 Jan-23	Zone Camp
3	SJ coaching Sports Physiology Flat work/dressage coaching XC coaching clinic	20-Aug-22 17-Sep-22 Oct-22 Dec-22/Jan-23			SJ & flat work clinic with R Jenkins & Elizabeth Coe
4	preschool/refreshers	20/21-Aug-22	Dressage Judge Accreditations	20-Aug-22	Activity TBC
5					Activity TBC
6	Assessments Introduction/Refresher Pre-school/Refresher Pre-school/Refresher	5/6-Nov-22 28/29Jan-23 16-Apr-23 17-Jun-23	Course Builders Clinic Jumping Equitation Judges Prelim Dressage Training Nov Dressage Training/Accred Prelim Dressage Accred	10/11-Sep22 18-Feb-23 11-Mar-23 16-Apr-22 18-Jun-22	Junior Development
7	Introduction/Refresher	Mar-23	Clinic - Maryborough	11/12-Feb-23	Clinic - Maryborough
8	Introduction/Refresher	Mar-23	Clinic - Maryborough	11/12-Feb-23	Junior Development
9	Activity TBC	Mar-23	Activity TBC	Mar-23	Zone Camp
10	Instructors refresher & accreditation	22/23-Jul-22	Dressage Accreditation & Refresher School	22/23-Jul-23	Zone Camp
11	Refresher/Pre-School & Assessment	5/6-Nov-22	Jumping Equitation Judging Clinic	29/30-Oct-23	Zone Camp - Giru PC
12	Activity TBC	25/26-Mar-23	Activity TBC	10/11-Jun-23	SJ, Sporting, PoloX, XC, D Flatwork
13	Activity TBC	8/9-Apr-23	Activity TBC	2/3-Jun-23	Activity TBC
14					
15	Instructors refresher & accreditation	26/27-Nov-22	Dressage Judge Accreditations	Apr-23	Riders Clinic
16	Coaching Clinic	16-Jan-22	Course Building	Jan-22	Zone Camp
18	Assist with costs incurred in Far North Regional Seminar - SJ/CB/ intro to JE	8/9-Oct-22	Dressage with KP & SS	2/3-Dec-22	Zone Camp
20	Coach Refresher 'PCQ C' - Injune	19/20-Nov-22			Junior Development
21	Coaching Clinic	20/21-Aug-22	Refreshers/Accreds	26/27-Nov-22	Activity TBC
22	Coaching Assessment (Level B)	29/30-Oct-22	Jumping Equitation Judging Clinic	29/30-Oct-23	Rider Development
23					
25					
26	Refresher/assessments Prelim, 1, C, B	Jan-Jun-23	Prob/Gymkhana	Mar/Apr-23	
27	Activity TBC	14/15-Jan-23	Activity TBC	14/15-Jan-23	Zone Camp
28	Activity TBC	24/25-Feb-23	Activity TBC	17/18-Jun-23	Activity TBC

## QUIZ

Zones are encouraged to conduct Quiz competitions in preparation of release of QUIZ Phase II. Quiz Phase I handbook available from PCQ Office. Contact PCQ Office at [admin@ponycubqld.com.au](mailto:admin@ponycubqld.com.au)

# Pony Club Queensland State Chief Instructor Medals



	Copper	Bronze	Silver	Gold
SCI Medal Registrations:	81	10	5	2
Awaiting Interview:	1	2		
SCI Medals Awarded:	11	1		
SCI Leader Medals Awarded:	3	1		
Regions:	Burnett Central Far North South East Southern Western	Burnett Central Far North South East Southern Western	Southern Capricornia	Far North South East

## PCQ SCI STATE CHIEF INSTRUCTOR MEDAL

	Copper	Bronze	Silver	Gold
Age requirements	Between 9 and 25 years 6 months	Between 13 and 25 years.	New participant: • 15 and 25 years  Bronze Medal holder: • 14 and 25 years	New participant: • 18 and 24 years 6 months  Silver Medal holder: • 17 and 24 years 6 months
Time to complete (minimum)	3 months	3 months	12 months 6 months (if Bronze Medal holder)	18 months 12 months (if Silver Medal holder)

### Medal Components

	Copper	Bronze	Silver	Gold
On the ground	Yes	Yes	Yes	Yes
Under Saddle	Yes	Yes	Yes	Yes
Lunge	N/A	Yes	Yes	Yes
Horse Management	Yes	Yes	Yes	Yes
Journal	Yes	Yes	Yes	Yes
New Skill	N/A	NA	Yes	Yes

For more information contact PCQ Office [admin@ponyclubqld.com.au](mailto:admin@ponyclubqld.com.au) or 07 3216 1255 or your Regional Coaching Director.

**Established STATE CHIEF INSTRUCTOR MEDAL ALUMINI ON PCQ Website.**

**[PCQ SCI MEDAL ALUMINI](#)**

## PCQ Junior and Senior Coaching Levels

Clubs encouraged to develop Junior Coaches

### PCQ 'E' – PCQ 'D' – PCQ 'D\*' – PCQ 'C' – PCQ 'B'

Pony Club Queensland introduces three (3) additional coaching levels to engage participation and development of situational coaching tailoring to coaching strengths.

PCQ 'E', PCQ 'D' and PCQ 'D\*' provide flexible entry to become a Pony Club Queensland Coach and a progressive coaching pathway development program to move to another level.

Category	Coach Accreditation				
	PCQ 'E'	PCQ 'D'	PCQ 'D*'	PCQ 'C'	PCQ 'B'
Practical Riding	NA	NA	NA	NA	RPL/Demonstrate
Coaching Principles	√	√	√	√	√
Horse Care					
• Feeding	√	√	√	√	√
• Hoof & Shoeing	√	√	√	√	√
• Grooming	√	√	√	√	√
• Saddlery	√	√	√	√	√
• Horse Care	√	√	√	√	√
• Travel, Rugs, Bandages & Boots				√	√
General Knowledge	√	√	√	√	√
Safety	√	√	√	√	√
Equine_Science	√	√	√	√	√
• Slow, Step Back, Park, Head Down				√	√
Course Design Accreditation					√
Specialist Area					Coach
Officiating Accreditation					√
Coach Flat Riding		√	√	√	√
Coach Games Riding		√	√	√	√
Coach Jump Riding – Poles & Grid			√	√	√
Coach Jump Riding – Poles, Grid & Course				√	√
Coach Cross Country				√	√
Troop Drill				√	Coach
Lungeing				√	Coach
Rule Book Orientation / Alignment Table		√	√	√	√
Coach Outside of Pony Club Activity	X	X	X	X	X
Preparation Clinic	√	√	√	√	√
Practical Assessment	√	√	√	√	√
Updating Requirement	√	√	√	√	√

## **Coaching Pathways**

Coaches can commence at PCQ 'E' or PCQ 'D' or PCQ 'D\*' or PCQ 'C' – flexible entry and moving to another level with Recognised Prior Learning.

### **Recognised Prior Learning (RPL) applied to:**

PCQ 'D' if PCQ 'E' is held

PCQ 'D\*' if PCQ 'E' and/or PCQ 'D' is held

PCQ 'C' if PCQ 'E' and/or PCQ 'D' and/or PCQ 'D\*' is held

*For more information contact PCQ Office [admin@ponyclubqld.com.au](mailto:admin@ponyclubqld.com.au) or 07 3216 1255 or your Regional Coaching Director.*

PCQ Regional State Seminar -

# **PCQ 2023 Regional State Seminar - ROMA - NEW DATE LAUNCHING SOON**



## Appendix 2

### PCQ SUBCOMMITTEE MEETING

SPORTING, CAMPDRAFT, MOUNTED GAMES SUB COMMITTEE – MEETING HELD BY ZOOM

**Committee Delegates: Chairperson:** Scott Jackson

**Mobile:** 0428 102 710

**Email:** [jackomichelle4692@yahoo.com](mailto:jackomichelle4692@yahoo.com)

#### Club/Zone representatives

Tina Smith	Sandra Brunner	<b>Rob Kann Zone 1</b>
<b>Di Youles Kilcoy</b>	Linda Brown	Grace Brodie
Pat Lunney Zone 4	<b>Wendy Lehmann Zone 18</b>	<b>Sonia Law Zone 6</b>
<b>Vicky Groves-Pearce Zone 5</b>	<b>Michael Shaw Zone 28</b>	Alyssa Ellis
Cameron Magick	<b>Warren Keyes Zone 26</b>	<b>Sarah Holt Zone 20</b>
Julie Sandy	<b>Peter Tornabene Samford</b>	Sharryn Livinstone
Angie Bauer	Margaret Pomeroy	Natalie Lewis
	<b>Dwayne Makemson Zone 1</b>	

#### MINUTES – PROCEEDINGS

**Date:** 6 March 2023

**Meeting opening:** 7.11pm

**Attendance:** Bolded in above Table

**Apologies:** Pat Lunney, Grace Brodie

**Confirmation Of Quorum:** Scott Jackson

**Minutes of Previous Meeting:** Minutes of 20 June 2022 were taken as being read

**Moved:** Michael            **Seconded:** Warren

#### BUSINESS ARISING FROM PREVIOUS MINUTES

#### ACTIONS

Recommendations	Responsible	Status
Sonia Law appointed Scorer in Chief for State Event.	PCQ	Approved
The Percy Bishop Trophy.	PCQ	Completed
<b>Age of Riders as of 1<sup>st</sup> January: NOT SUPPORTED</b> Committee feels age should be at the first day of competition.		Approved
<b>State Event:</b> i. <i>Plans are progressing well for this,</i> ii. <i>Judges list to be sent to PCQ State CI,</i> iii. <i>Request Sonya Law be appointed Chief Scorer.</i> iv. <i>Program finalised and forwarded to PCQ/Sub-committee for approval.</i> v. <i>Currently seeking cattle; have sufficient for stockman's challenge, still hoping to get sufficient for Campdraft</i>		Approved Approved Pending Accepted

vi. <b>Mounted Games</b> being held in middle of competition due to logistics of Cattle		Approved
<b>Master Games:</b> Proposed: Challenge Pattern		For Consideration
<b>National Gear Rules:</b> <i>REMINDER these take effect on 1<sup>st</sup> July. <b>MUST USE JULY 2022 EDITION: Exemptions:</b> PCA has specified this only applies to bits,</i> Sub Committee discussed that some of these rules soften Qld's current requirements: e.g: Two girth points, Clip taping, Taping reins		For Noting
<b>Sub Committee Charter:</b> <i>To be recirculated for committees' interest.</i>	Megan	Complete
<b>PCA Medical Requirements:</b> <i>Have been modified</i>		For noting

## CORRESPONDENCE

Inwards:

Outwards:

Moved:           Seconded:

## GENERAL BUSINESS

### ACTIONS

Recommendations	Responsible	Status
2023 State Sporting, Formal, Mounted Games, Campdraft and Challenge – only one nomination, Zone 4 Milmerran. Application is to hold event not including Mounted Games due to venue availability and volunteers. Interest in Mounted Games is down across State, no qualifiers required.	PCQ	Approved
Pat to send copy of Program and dates	Pat	To do
Look at putting out EOI for host club for Mounted Games State titles, Scott to phone Brett re potential to add to Tetrathlon.	PCQ Scott	To do To do
Sonia to pull together figures from previous mounted games events.	Sonia	To do
Is there a need to separate states into two events in future	All reps	To consider
Campdrafting 10-12 age group – more evidence on why the motion was not supported from CIP - Letter to be drafted	Scott	To do
Portable Panel Stables purchase – to be owned by PCQ and hired to those hosting events for freight cost only. Reps to take back to Zones and Clubs and if in favour a letter of support to the executive would be appreciated.	All reps	To do
Scott to followup with executive on status. Reps to give some thought to things to be overcome include process, housing, maintenance and movement.	Scott	To do
Age of Riders – we are the only subcommittee to oppose 1 January age rule. Firmly believe that we should have then compete on age at day of event		For Noting



National Gear Rules – heaps of people with exemptions. All reps to email Scott	All reps	To do
TDs – do we have enough, is there a need for more education to increase numbers.	All reps	To consider
Masters proposed for Samford -15 -17 <sup>th</sup> September – Jumping, Dressage and Combined Training, Sporting.	PCQ	Approved
Warren to send program for approval.	Warren	To do
Scott to chase up status with PCQ	Scott	To do
Medical and Heat Policies in place to be followed, costly to implement, some exemptions are available. First Aid course looking to be funded through PCQ, Zone 26 held some training recently.		For noting
Zone 1 considering merging Sporting and Formal gymkhana on one day. Advice from other zones on what works elsewhere. Suggestion from Zone 6 to offer lunch time event as novelty to fill in time.	All reps	To do

**Close of Meeting:** 8.34pm

**Next Meeting:** 3<sup>rd</sup> April 730pm via Zoom