

# PONY CLUB

Australia Ltd



**73-75 Mackie Road,**

**Mulgrave 3170**

**National Secretary: Judy Pitt**

P: 03 8685 8925 | E: [info@ponyclubvic.org.au](mailto:info@ponyclubvic.org.au)

M: 0428 593 591 | P: 03 6396 6191

ABN: 95 090 080 265

**Patron: Gillian Rolton**

[www.ponyclubaustralia.com.au](http://www.ponyclubaustralia.com.au)

---

## Memorandum of Understanding

*Pony Club Australia Ltd (PCA) and State/Territory Pony Club Associations*

### INTRODUCTION

In the Pony Club Australia Strategic Plan the mission of PCA is to “Educate and promote to young people enjoyment of horse activities in a safe environment”. Our core values respect the autonomy of state and territory associations and seek to be progressive by adapting to the needs of society through the coordinated efforts of PCA, state and territory associations and clubs.

There is a clear role for us all to foster the growth of Pony Club and our sport but we must be prepared to work as a team toward a common purpose.

It clearly is not the national body’s objective to administer the states, clubs or individual members. That is the job of the State Pony Club Associations but the national body must be able to provide strategic leadership and promote Pony Club as a whole and accordingly must be heard and seen by our members as performing a role for the fees they are paying.

It is important that we work cooperatively for the growth of Pony Club and our great sport to help us achieve the lofty performance targets set in the new strategic plan.

This Memorandum of Understanding is the first step in creating a stronger alignment between PCA and State Associations to deliver on the new strategic plan and work together on corporate governance areas and whole of sport initiatives and policies, as applicable.

Now is the time for us to recognise why we are passionate about Pony Club and why we need to pull together for the common good. The future is in our hands and together we can make it work.

National Chair

## OBJECTS

The parties acknowledge and agree that the primary objective of this Memorandum of Understanding (MOU) is:

- To develop a united approach between the parties to ensure the success of Pony Club in Australia;
- To enable the parties to successfully undertake and meet their respective objectives and responsibilities under this MOU and under their respective constitutions;
- To enable PCA and the state and territory associations to administer, manage and maintain Pony Club in Australia and to protect the integrity of Pony Club; and
- To collectively and collaboratively deliver on the Strategic Plan.

## DEFINITIONS

- Memorandum of Understanding – Understanding between PCA and Member States and Territories.
- Member State Associations – Member State and Territory Pony Club Associations.
- Sport – Pony Club activities and related equestrian sport.

## PERIOD OF PARTNERSHIP AGREEMENT

The period of this Memorandum of Understanding shall be from 2014 to 2015.

## REVIEW

The parties agree to conduct a formal review of the terms and conditions of this MOU at least once every year and to report the findings at the Annual General Meeting/council meeting.

## MISSION

Educate and promote to young people enjoyment of horse activities in a safe environment.

## VISION

To be the organisation that ensures that all young people have the opportunity to participate in equestrian activities.

## VALUES

Accessibility, Integrity, Responsibility, Unity, Innovation, Excellence.

## ENVISAGED FUTURE

- A financially sustainable organisation which has adopted best practice governance structures and principles, connected through current data collection and information technology.
- Participation growth with facilitated Young Rider development and supported development of Coaches, Officials and Volunteers.
- Raised awareness of risk management and horse welfare for all members and stakeholders.
- Leaders in the education and promotion of equestrian activities for young people.

## ROLES AND RESPONSIBILITIES OF PCA AND MEMBER STATES/TERRITORIES

Function	Responsibilities and Obligations of PCA	Responsibilities and Obligations of Member State
1. Strategic Plan	Review and update annually 2013-2015 Strategic Plan	Prepare and update annually a strategic plan which links and reflects the aims and objectives of the PCA Strategic Plan.
2. Strategic Direction	PCA will implement the strategic direction and priorities as set out in the PCA Strategic Plan developed in consultation with the member State Associations.	Member State Associations agree to pursue and support the strategic direction of PCA, where financially viable and applicable.
3. Corporate Governance	PCA will conduct a review of its corporate governance system at least once every four years in order to maintain best practice governance principles and practices.	Member State Associations agree to implement corporate governance systems as are applicable to that State Association and to conduct a review of their corporate governance system at least once every four years in order to maintain best practice governance principles and practices with the assistance of PCA if requested.
4. Whole of Sport Initiatives	PCA agrees to prepare and distribute to State Associations applicable whole of sport initiatives in order to ensure there is a consistent approach to the development of the sport.	Following consultation with Member State Associations, the State Associations agree to implement Whole of Sport Initiatives in order to promote Pony Club in a consistent and uniform manner where financially viable and applicable.
5. Whole of Sport Policies	PCA agrees to prepare and distribute to State Associations applicable national policies in order to maintain best practice for the organisation.	Following consultation with Member State Associations, the State Associations agree to adopt and implement nationally prepared policies in order to maintain best practice for their organisations where financially viable and applicable.

### AGREEMENT AND ACCEPTANCE:

The objectives and obligations as set out in this agreement are accepted and agree upon, both parties will ensure this agreement is reviewed for its appropriateness, content and workability after a period of twelve months from the date of agreement.

State President .....Date:.....

National President .....Date:.....