



# Pony Club Queensland Management Committee Meeting Minutes

7<sup>th</sup> September 2023

Held electronically via Zoom Conferencing

2023.09.06

## Executive Committee Report

As the Executive has not met since the August Management Committee meeting, there is little to report. The below reports have yet to be accepted.

### PCQ:

#### Sub-Committee Reports from Management Committee Meeting of 3<sup>rd</sup> August 2023.

- Coaching
- Sporting
- Dressage & Combined Training – No Report
- Tetrathlon
- Jumping Equitation & Showjumping – Comments/Current Status Only

### PCQ eNews Publications:

Over the past month, the following eNews publications have been circulated to members with a 40.2% open rate:

Topic	Date Sent
Concussion	30.07.2023
PCQ Coaching Bespoke courses	04.08.2023
Coming Soon to PCQ - "SCI Merits"	05.08.2023
Fire Ants Eradication Program	05.08.2023
Qld Government New Smoking Reforms – Phase 2 from 1 <sup>st</sup> September 2023	06.08.2023
RU Ok Day?	12.08.2023
Sometimes People Forget to ENJOY THE RIDE	13.08.2023
At Your Club Kids Rely on You to KEEP THEM SAFE	19.08.2023
You're Responsible for Their Safety	20.08.2023
PCQ "E" Coach Sign On	27.08.2023

### PCQ Smoking Policy

This policy has been updated and circulated to zones and clubs and uploaded onto the PCQ website. Clubs are able to contact the Qld Health Department to procure appropriate signage for display at their clubs.

### Horse Welfare Policy – Manage Breaches

PCQ has created a form for reporting of horse welfare policy breaches. This JotForm link has been circulated to zones and clubs and a PCQ eNews advice will also be forwarded to members shortly.

### Fire Ants Eradication Plan - Update

PCQ received an invitation to attend a briefing on the fire ant response plan 2023-27 of which PCQ was represented by Jillian Bird (Zone 2 President).

The program's new containment band forms a horseshoe around the infestation, spanning from Moreton Bay in the north, west to the Lockyer Valley, east to the Gold Coast, and south to the Tweed Shire. Eradication treatment will be conducted in a 10 km strip that wraps around the inside of the containment band.

The first areas to receive eradication treatment will be suburbs comprising parts of Southern Downs, Scenic Rim, and City of Gold Coast local government areas. Teams will begin eradication treatment this month and 100% of all properties in the target area must be treated whether fire ants are visible or not.

The treatment that is used is safe for humans and animals and is approved by the Australian Pesticides and Veterinary Medicines Authority (APVMA).

Properties will receive up to 3 rounds of treatment between September 2023 and June 2024.

The Fire Ant Eradication officers are authorised under the *Biosecurity Act 2014* to access all properties for the purpose of eradicating fire ants. Refusing access or obstructing these officers in any way is considered a breach of the *Biosecurity Act 2014* and penalties can apply.

The latest update from DAF has been circulated to clubs in zones 2 and 3. It is highly recommended this document be read in full.

### PCA:

**Chief Executive Officer** – There has been a staffing change with Matt Helmers replacing Catherine Ainsworth as the CEO effective from 28<sup>th</sup> August 2023.

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**Motion:** "that the Executive Committee's Report be accepted".

**Moved:** Tracey Camilleri

**Seconded:** Jillian Bird

**Carried**

2023.09.07

## Office Manager's Report

### Membership Figures:

As of 04/09/2023 is 6820 - Riding members total 5014 Social 1806 (this does not include 11 registered Come & Try)

At 08/09/2022 was 6854 - Riding members total 5072 Social 1782

### Reminders to send in to the PCQ Office:

- 2023 Affiliations: Of the 7 clubs yet to affiliate 4 are operational, 3 have no members for 2023
- 2023 Club and Zone Office Bearers Returns with AGM Minutes, financials and Risk Management Check List; at this point in time 48% of Clubs have yet to send in Returns
- 8 out of 25 Zones have failed to send in returns this year
- 2023 Disciplines Sub Committee Nomination Forms
- Official Day Programs for approval
- Results from Official Days
- Open Day Remittance form and payment for 2023

**Applications to host 2024 State Championships** are on the website under Events – State Championships <https://ponyclubqld.com.au/state-championships/>

- Jumping Equitation & Showjumping – Northern Region (by rotation)  
2024 - Application has been received by Zone 7
- Dressage, Combined Training & Horse Trials – Central Region (by rotation)
- Formal Gymkhana, Sporting, Stockman's Challenge, Campdraft & Mounted Games – Southern Region (by rotation)
- Tetrathlon – All Regions
- Although not classed as a State Event, the application form to host the 2024 PCQ Masters Championships is also available under the same heading as above.  
2024 - Application has been received from Zone 7

**2024 Official Day Forms** have been posted on the website, the closing date for the first round is the 1<sup>st</sup> November 2023. The forms for each Olympic discipline can be found under Resources – Forms – Zones and Clubs <https://ponyclubqld.com.au/resources/forms/>

Dates will be allocated at the November Management Committee Meeting.

Found under Disciplines/Rules on the PCQ website is a link to the National Gear Rules.

Because PCA are frequently updating the Gear Rules it was felt a better option to put a direct link rather than download them to the PCQ website.

### Come & Try Forms & Open Day Forms:

A Come & Try Form is for a one time trial at a club

<https://ponyclubqld.com.au/wp-content/uploads/2023/01/Come-and-Try-Pony-Club-Participants-Registration-Form.pdf>

An Open Day form is for competitions, clinics etc. for non-pony club members.

<https://ponyclubqld.com.au/wp-content/uploads/2022/07/22-23-Open-Day-Competition-Advice-Form.pdf>

Both forms require the Open Day Participants Waiver and Liability Declaration to be signed by the non-pony club participants.

<https://ponyclubqld.com.au/wp-content/uploads/2022/12/Day-Participant-Event-Waiver-and-Liability-Declaration-Pony-Club-Australia.pdf>

### Searching for Judges/Officials:

Under each Discipline you will find a heading with a drop-down box called Officials and Official Day Kits. The lists are dated when uploaded to the website so you are able to see how recent they are <https://ponyclubqld.com.au/disciplines/>

As previously mentioned, all information was not migrated across on to the JustGo database so we are constantly updating and most appreciative of emails and phone calls advising of missing accreditations.

### Horse Registrations: Online Process

- Login to the JustGo database – riders' profile – Credentials – Add a Credential – Horse Registration.
- Be sure to tick the Official Box then fill in the required fields.

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When completed, the horse will sit in a Pending file waiting approval. The cards are \$6 for each discipline and payment for the cards can only be made by credit card (phone PCQ Office) or direct deposit.

Once payment is received the cards will be posted out to the rider's address.

Bank account details are:

ACC Name: Pony Club Assn of Queensland Inc.

BSB: 084-034 ACC No: 87-730-5062 Ref: Horse Registration & riders name

The registration form can still be found on the website for those who may have internet difficulties. Sporting and Campdraft cards can be ordered on the Stationary Order Form or over the phone.

Don't forget to order your 2024 PCQ Rider Diary, they make great end of year gifts and are really good value at \$10 each.

## **Correspondence to Zone & Clubs:**

- PCQ Official Shirts for judges and members
- PCAQ Annual General Meeting Agenda
- New Smoking and Vaping Reforms
- PCQ Smoke Free Policy Update
- Sport & Rec. State of Play August Newsletter
- AGM Club Delegate nomination form reminder
- Flyer on new SCI Merits
- Minutes of PCQ Management Committee Meeting – 3<sup>rd</sup> August
- Cross Country Jump Build Workshop

**Please remember the PCQ State Office is the first port of call for any enquiries members may have regarding coaching, rules, horse registrations or any membership issues.**

**Motion:** "that the Office Manager's Report be accepted".

**Moved:** Peter Ryan

**Seconded:** Robert McLachlan

**Carried**

## **2023.09.08 State Coaching Panel Report**

As per Appendix 1, this report was tabled for discussion and referred to the Executive Committee for endorsement.

The SCI highlighted the following items from his report:

- Clinic registrations – a pilot registration process has been conducted successfully to enable online registration ahead of time
- Online Horse Health Declaration form – once submitted, club to receive an email copy and it also enables PCQ in the event of an outbreak to supply details to Biosecurity Qld.
- "E" Level PCQ Coach – offer from July-Dec at no cost; assist in boosting resources & capacity in clubs, foundation unit becomes basis for next level; also looking at producing online resource.

## **2023.09.09 Sporting, Campdraft, Mounted Games & Stockman's Challenge Sub-Committee Report**

As per Appendix 2, these reports were tabled for discussion and referred to the Executive Committee for endorsement.

No queries.

## **2023.09.10 Dressage and Combined Training Sub-Committee Report**

No Report

## **2023.09.11 Tetrathlon Sub-Committee Report**

No Report, however the President congratulated Rhys Lanskey from Redlands PC on his success at winning the Modern Pentathlon 2023 African/Oceanic Championship and now has the opportunity to be nominated for selection for the Paris 2024 Olympics.

## **2023.09.12 Showjumping, Jumping Equitation & Horse Trials Sub-Committee Report**

No Report

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202309.13

## Correspondence

### 13.1 Inward Correspondence

	From	Committee
13.1.1	Sport & Rec – Volunteer Survey	Executive
13.1.2	Biosecurity Qld – HBMALG Updates: Victoria & NSW info	Executive
13.1.3	CPR Group – Draft Plans for Townsville Regional Equestrian Facility	Executive
13.1.4	Dept Child Safety – Consultation now open Qld Child Safe Organisation System	Executive
13.1.5	PCA – Annual Awards	Exec/Mngt
13.1.6	PCA – China Invitation	Executive
13.1.7	PCA - CEO Replacement	Executive
13.1.8	Qld School Sports – Horse Sports Events	Executive
13.1.9	Sport & Rec – MPIO & Complaint Handling in Sport Workshop	Executive
13.1.10	Sport & Rec – New Approaches to Recruiting Volunteers	Executive
13.1.11	Sport & Rec – State of Play August23 Newsletter	Exec/Mngt
13.1.12	DAF – Fire Ants Eradication Program Update	Exec/Mngt

13.1.3 CPR Group – the President briefly raised her concerns as it appears that Councils are looking at combining grounds for multiple sports. The meeting was advised that the grounds in Townsville is an equestrian centre that council own and are trying to build the facility up for EQ events. The President asked the MPIO if she could stay across the situation as there has not been a lot of consultation.

The meeting was further advised that some councils engage the CPR Group to do research and provide assessment reports which they do effectively with the desired outcomes. If clubs become aware that their grounds are being reviewed PCQ encourage them to obtain a copy of the assessment report and lobby their local councilmen should the club be in jeopardy of losing its grounds.

### 13.2 Outward Correspondence

	To
13.2.1	Sue Bondfield – Letter of Appreciation
13.2.2	Oxenford PC – Letter of Support

### 13.3 Business Arising from Correspondence - Nil

2023.09.14

## Lease of Horses

Lessor	Lessee	Club – Lessee	Horse	Colour	Sex	Hh.	Expiry
Gay O'Donnell	Gayle Cresswell	Mareeba	Aria Oak	Black	M	14.1	18.06.24
Melissa Wilson	Kylie Smith	Yeppoon	Fandango Lace	Bay	M	16.1	08.05.24
Emma Hurley	Paeten Bianchi	Southport	Budinski	Bay	G	16.1	01.07.24
Louisa Baddley	Anita Dombernowsky	Southside	Sparkling B	Bay	G	16.1	30.12.23

**Motion:** “that items 13 & 14 en bloc be accepted”.

**Moved:** Megan Wray

**Seconded:** Debbie Iker

**Carried**

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203.09.15

## General Business:

**Casual Vacancy Vice President** - the President reiterated that the Executive will address the casual vacancy at its next Executive meeting.

**2024 fees** – query confirming fees set at the AGM.

**Promotion** – a lengthy discussion ensued on how to promote pony club going forward, with a general consensus that a ‘focus group’ be established. The President reiterated the importance of this focus group and the need to conduct an audit of clubs to gather relevant statistics. It was also suggested that younger pony clubbers be represented.

The meeting was advised, that PCQ at the next PCA/State Representative meeting will once again raise the promotion of pony club on a nationwide level.

**Across the State** – The President sought comment on activities from the following areas:

**South** – Zone 1 Delegate noted a reduction in numbers at competitions, that the standard has declined and is not the same. Perhaps need to adopt the concept to look at within the regions for working groups e.g., idea fest; look at clubs doing well, what is working for them and the regions bring back this data to the state body.

On a positive note, while numbers may be down, the comradery is great and the children are having a fantastic time

**Far North** – Zone 18 Delegate advised they were busy with SCI medals candidates, zone junior rallies, gymkhanas have been good this year with all clubs have managed to hold them despite the weather. Masters’ gymkhana in the zone and keeping pony club fun. Pre-school for new & younger coaches, zone gymkhana & championships introduced with something to aim for at the end of the year.

**Central** – VP Tracey Camilleri advised that everything has slowed down for showjumping, eventing & dressage and that not a lot of sporting is being conducted. Pony club camps conducted in school holidays as it’s important to give the camp experience. Gymkhanas are ramping up, zone rallies happening and encompassing riders from different clubs. Archery was popular and held at camp the last few years.

2023.09.16

## Close Meeting

The President closed the meeting at 8.46 pm and thanked the delegates for their attendance and engagement and extended PCQ’s best wishes and safe travel to those going to Western Australia for the National Championships. The next meeting is scheduled for Thursday 2<sup>nd</sup> November 2023 commencing at 7:00pm.

Signed:

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

# Sub-Committee Reports

## Appendix

Appendix	Item	Sub-Committee Report
1	2023.09.08	State Coaching Panel Report
2	2023.09.09	Sporting, Campdraft & Mounted Games
-	2023.09.10	Dressage & Combined Training – <b>No Report</b>
-	2023.09.11	Tetrathlon – <b>No Report</b>
-	2023.09.12	Showjumping, JE & Horse Trials – <b>No Report</b>

# Pony Club Association of Queensland



## State Chief Instructors Panel Management Committee Report

### Details

Date	1 <sup>st</sup> September 2023
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### STATE CHIEF INSTRUCTOR MERITS



#### PCQ State Chief Instructor Merits

*Together, we can help Queensland Pony Club members be practical horsepersons*

PCQ SCI Merits are a non-competitive, recognised program designed to encourage pony club members, both social and riding members to participate and develop practical horsemastership as a complement and prelude to PCQ State Chief Instructor Medals.

PCQ SCI Merits comprises of 3 levels – Bronze, Silver & Gold, available to all current Pony Club Queensland members.

#### PCQ SCI Merit – Overview and PCQ participant membership requirements

PCQ SCI GOLD MERIT	PCQ SCI SILVER MERIT	PCQ SCI BRONZE MERIT
Designed for unaided rider or rider requiring minimal assistance.  Current Riding Member  No restriction on rider age.	Designed for rider requiring some assistance.  Current Riding Member  No restriction on rider age.	Designed for a non-rider.  Current Social or Riding Member  No restriction on rider age.
<b>CRITERIA</b>  <u>With or Without Assistance:</u> <ul style="list-style-type: none"> <li>Catch and lead a quiet pony.</li> <li>Lead with stop and go, left and right.</li> <li>Identify basic grooming equipment.</li> <li>What do you need to provide to care for your horse?</li> <li>Identify near side and off side of the horse.</li> </ul> <u>Mounted with or without Assistance</u> <ul style="list-style-type: none"> <li>Be legged up</li> <li>Rider exercises while mounted eg, touch toes, arm circles</li> <li>Walk over poles.</li> <li>Ride a 'Z' pattern between poles to show control - unaided.</li> <li>Ride a mug race.</li> <li>Ride a bending race and demonstrate trot.</li> <li>Pick up a stationary item from a drum.</li> </ul>	<b>CRITERIA</b>  <u>With Assistance:</u> <ul style="list-style-type: none"> <li>Approach and catch a quiet pony.</li> <li>Lead a quiet pony with assistance.</li> <li>Groom a quiet pony.</li> <li>What do you need to provide to care for your horse</li> <li>Feed a treat.</li> </ul> <u>Mounted on Lead</u> <ul style="list-style-type: none"> <li>Demonstrate around the world in both directions.</li> <li>Hold reins in 1 hand.</li> <li>Touch from the saddle the following horse points               <ol style="list-style-type: none"> <li>Hip</li> <li>Shoulder</li> <li>Ears</li> <li>Mane</li> </ol> </li> <li>Demonstrate stop and go while riding.</li> <li>Ride a 'Z' pattern between poles to show control.</li> </ul>	<b>CRITERIA</b>  <u>With Assistance:</u> <ul style="list-style-type: none"> <li>Approach a quiet pony.</li> <li>Feed a treat.</li> <li>Groom a quiet pony.</li> <li>What do you need to provide to care for your horse</li> <li>Name the following points of a horse               <ol style="list-style-type: none"> <li>Ears</li> <li>Hoof</li> <li>Tail</li> <li>Mane</li> </ol> </li> </ul>

#### AWARDS

Club Chief Coach or appointment to determine participant competency and present achievement. Recipient name can be inserted on to the ribbon.



## HEATHY EATING



## FOR THE PCQ RIDER



### REGIONAL FUNDING

Period: 1st July – 31st December 2023

Value: \$1,833

Regions receiving:

- Far North
- Northern
- Central
- Capricornia
- Burnett
- Far West
- Western
- Southern
- South East

Funds to be acquitted by 15<sup>th</sup> December 2023.

### Online Clinic Registration

Online Clinic Registration pilot conducted in South East Region.

Scheduled to roll out to all Regional Directors to streamline registration process and accuracy of participant details for updating at PCQ Office.

Registration can be conducted prior to attendance or day of clinic. Participant scans QR code and completed JotForm electronically. At this time only RDC's with ponyclubqld emails addresses are to receive registrations due to privacy information.

Paper registration will continue to be available.

### Online Health Declarations Lodgement

Online Health & Horse Health Declaration lodgement pilot has been conducted with Southport Pony Club.

Rider/Parents/Volunteers/Visitor/Official scan club QR code and complete the online declaration and submit. A copy of the lodgement is sent to the applicant.

For privacy only ponyclubqld email address will used as this document contains personal information.

In the event of a Biosecurity Incident PCQ is able to assist Biosecurity Queensland quickly.

## PCQ 'E' Coach

PCQ 'E' Coach development program 1<sup>st</sup> July – 31<sup>st</sup> December.

- Registration – NO COST
- Resource material (Syllabus & Coaching Notes) – NO COST
- Assessment – NO COST

Currently developing PCQ 'E' Coach App

Register for PCQ 'E' Coach by completing the ePCQ NEWS!

Course Key Deliveries
<b>4.1 Coaching in Equestrian Sports</b>
<b>4.2 Coaching</b> Cadets can either complete Australian Sports Commission online training "COMMUNITY COACHING ESSENTIAL SKILLS" Online Training Link: <a href="https://www.ausport.gov.au/coaching/community/education/community-coaching-essential-skills">https://www.ausport.gov.au/coaching/community/education/community-coaching-essential-skills</a>
<b><u>OR</u></b> complete units 4.2.1 to 4.2.7 in the following worksheets. 4.2.1 The Role of the Coach 4.2.2 Safety 4.2.3 Coaching Children 4.2.4 Planning 4.2.5 control of a Group 4.2.6 Teaching Special Groups 4.2.7 Inclusive Coaching
<b>4.2 Coaching</b> Cadets are recommended to complete online training "CHILD SAFEGUARDING" course conducted by Australian Sports Commission. Online Training Link: <a href="https://www.playbytherules.net.au/online-courses/child-protection-and-safeguarding-course">https://www.playbytherules.net.au/online-courses/child-protection-and-safeguarding-course</a>
<b>4.3.1 Horse Care</b>
<b>4.3.2 Points, Colors &amp; Markings</b>
<b>4.3.3 Grooming and Housing</b>
<b>4.3.4 Care of the Feet</b>
<b>4.3.5 Ground Handling</b>
<b>4.3.6 Saddlery, Tack &amp; Equipment</b>
<b>4.3.7 Feeding</b>
<b>4.3.8 Road Safety</b>



## **PCQ State Chief Instructor Medal APP**

Content:

- Overview of PCQ State Chief Instructor Medals
  - COPPER
  - BRONZE
  - SILVER
  - GOLD
- Application Form (apply for your PCQ State Chief Instructor Medal)
- Registration Form for Interview after completion of your medal components
- Medal Criteria - COPPER, BRONZE, SILVER & GOLD
- Access to on-line (electronic) journal submissions

**Install this application on your Home Screen for quick and easy access when you're on the go.**

**CLICK the below LINK to access the above.**

**[LINK - Click HERE to visit PCQ State Chief Instructor Medals and APP](#)**

**[Click HERE to view SCI Medal AMBASSADORS](#)**



## SCI MEDAL UPDATE

# Pony Club Queensland State Chief Instructor Medals



	Copper	Bronze	Silver	Gold
SCI Medal Registrations:	115	29	6	2
SCI Medals Awarded:	21	14		
SCI Leader Medals Awarded:	5	5		
Regions:	Burnett Capricornia Far North South East Southern Western	Burnett Central Far North South East Southern Western	Southern Capricornia	Far North South East

## PCQ SCI STATE CHIEF INSTRUCTOR MEDAL

	Copper	Bronze	Silver	Gold
Age requirements	Between 9 and 25 years 6 months	Between 13 and 25 years.	New participant: • 15 and 25 years  Bronze Medal holder: • 14 and 25 years	New participant: • 18 and 24 years 6 months  Silver Medal holder: • 17 and 24 years 6 months
Time to complete (minimum)	3 months	3 months	12 months 6 months (if Bronze Medal holder)	18 months 12 months (if Silver Medal holder)

### Medal Components

On the ground	Yes	Yes	Yes	Yes
Under Saddle	Yes	Yes	Yes	Yes
Lunge	N/A	Yes	Yes	Yes
Horse Management	Yes	Yes	Yes	Yes
Journal	Yes	Yes	Yes	Yes
New Skill	N/A	NA	Yes	Yes

For more information contact PCQ Office [admin@ponyclubqld.com.au](mailto:admin@ponyclubqld.com.au) or 07 3216 1255 or your Regional Coaching Director.

### ALTERNATIVE TO PROFICIENCY CERTIFICATES FOR STATE EVENT ENTRY

Established STATE CHIEF INSTRUCTOR MEDAL ALUMINI ON PCQ Website.

**PCQ SCI MEDAL ALUMINI**

## PCQ JUNIOR & SENIOR COACHING LEVELS

Clubs encouraged to develop Junior Coaches

### PCQ 'E' – PCQ 'D' – PCQ 'D\*' – PCQ 'C' – PCQ 'B'

Pony Club Queensland introduces three (3) additional coaching levels to engage participation and development of situational coaching tailoring to coaching strengths.

PCQ 'E', PCQ 'D' and PCQ 'D\*' provide flexible entry to become a Pony Club Queensland Coach and a progressive coaching pathway development program to move to another level.

Category	Coach Accreditation				
	PCQ 'E'	PCQ 'D'	PCQ 'D*'	PCQ 'C'	PCQ 'B'
Practical Riding	NA	NA	NA	NA	RPL/Demonstrate
Coaching Principles	✓	✓	✓	✓	✓
Horse Care					
• Feeding	✓	✓	✓	✓	✓
• Hoof & Shoeing	✓	✓	✓	✓	✓
• Grooming	✓	✓	✓	✓	✓
• Saddlery	✓	✓	✓	✓	✓
• Horse Care	✓	✓	✓	✓	✓
• Travel, Rugs, Bandages & Boots				✓	✓
General Knowledge	✓	✓	✓	✓	✓
Safety	✓	✓	✓	✓	✓
Equine Science	✓	✓	✓	✓	✓
• Slow, Step Back, Park, Head Down				✓	✓
Course Design Accreditation					✓
Specialist Area					Coach
Officiating Accreditation					✓
Coach Flat Riding		✓	✓	✓	✓
Coach Games Riding		✓	✓	✓	✓
Coach Jump Riding – Poles & Grid			✓	✓	✓
Coach Jump Riding – Poles, Grid & Course				✓	✓
Coach Cross Country				✓	✓
Troop Drill				✓	Coach
Lungeing				✓	Coach
Rule Book Orientation / Alignment Table		✓	✓	✓	✓
Coach Outside of Pony Club Activity	X	X	X	X	X
Preparation Clinic	✓	✓	✓	✓	✓
Practical Assessment	✓	✓	✓	✓	✓
Updating Requirement	✓	✓	✓	✓	✓

## **Coaching Pathways**

Coaches can commence at PCQ 'E' or PCQ 'D' or PCQ 'D\*' or PCQ 'C' – flexible entry and moving to another level with Recognised Prior Learning.

### **Recognised Prior Learning (RPL) applied to:**

PCQ 'D' if PCQ 'E' is held

PCQ 'D\*' if PCQ 'E' and/or PCQ 'D' is held

PCQ 'C' if PCQ 'E' and/or PCQ 'D' and/or PCQ 'D\*' is held

*For more information contact PCQ Office [admin@ponyclubqld.com.au](mailto:admin@ponyclubqld.com.au) or 07 3216 1255  
or your Regional Coaching Director.*

## Appendix 2

### PCQ SUBCOMMITTEE MEETING

SPORTING, CAMPDRAFT, MOUNTED GAMES SUB COMMITTEE – MEETING HELD BY ZOOM

**Committee Delegates: Chairperson:** Scott Jackson

**Mobile:** 0428 102 710

**Email:** [jackomichelle4692@yahoo.com](mailto:jackomichelle4692@yahoo.com)

#### Club/Zone representatives

Tina Smith	Sandra Brunner Zone 8	Rob Kann Zone 1
<b>Di Youles Kilcoy</b>	<b>Linda Brown</b>	<b>Grace Brodie</b>
<b>Pat Lunney Zone 4</b>	<b>Wendy Lehmann Zone 18</b>	Sonia Law Zone 6
<b>Vicky Groves-Pearce Zone 5</b>	<b>Michael Shaw Zone 28</b>	Alyssa Ellis
Cameron Magick	<b>Warren Keyes Zone 26</b>	<b>Sarah Holt Zone 20</b>
Julie Sandy	<b>Peter Tornabene Samford</b>	Natalie Lewis
Angie Bauer	Margaret Pomeroy	
<b>Erin Buchanan</b>	Dwayne Makemson Zone 1	

### MINUTES – PROCEEDINGS

**Date:** 7 August 2023

**Meeting opening:** 7.13pm

**Attendance:** Bolded in above Table

**Apologies:** Nil

**Confirmation Of Quorum:** Scott Jackson

**Minutes of Previous Meeting:** Minutes of 10 July 2023 were taken as being read

**Moved:** Scott Jackson **Seconded:** Warren Keyes

### BUSINESS ARISING FROM PREVIOUS MINUTES

#### ACTIONS

Recommendations	Responsible	Status
<b>\$15 to assess C Certificate</b> Zone 28 received a response from PCQ, process to remain. Query about merit of process considering PCQ have \$50k budget for education that came from nationals. Trying to keep kids in pony club without causing excess cost to them. PCQ CI medals are a user friendly, more cost effective simpler option and still qualify for PCQ states. Query on going to NSW states if CI medal is sufficient?	Scott	To follow up, potential for agenda item for AGM.
<b>6 metre line</b> Discussion on options to improve. Rule book is comprehensive. Ensure judges are well briefed. Walking over line, can continue forward do not have to stop. Allow 1 false start pulled up immediately	Scott	Ensure judges are well briefed on expectations prior to event to ensure consistent approach
<b>Rules for different horses</b> Facebook post has cleared up confusion	Pat	Complete
<b>Roller Spurs</b> Ensure you are aware of different events that roller spurs are not allowed, particularly on formal day	All	To note

## CORRESPONDENCE

**Inwards:** Nil discussed

**Outwards:**

**Moved:**

**Seconded:**

## GENERAL BUSINESS

### ACTIONS

Recommendations	Responsible	Status
<b>States 2023</b> Nominations have closed. Formal 181; Sporting 160; Challenge 103; Campdraft 95. Committee have received queries on Campdraft qualifications due to lack of pony club campdraft qualifiers. If cattle permit they are looking to open up nominations for additional fortnight for all disciplines. Committee supportive of extending nominations  500 for free bbq; show society fundraiser held in conjunction  List judges will be forwarded to Grace and Di  Zone team manager to be point of contact for all engagement with the organising committee prior and during the event  Open yards for horses at states at Millmerran for all  Ideas for thinktank to be sent in writing to Scott and Pat to form an agenda	Pat Lunney  All Pat Lunney Zone reps Zone reps Zone reps	Millmerran to reopen nominations if cattle are sufficient  To note To do To let parents know To let parents know To do
<b>Bajool Bandit</b> All ok with committee; could consider figure 8 at top to take it away from being all on right rein.	Pat Lunney	To let Peter Bridgemann know
<b>Rulebook</b> Committee to review all rulebooks that are relevant to subcommittee and provide comments to Scott prior to October meeting	All	To review

**Close of Meeting:** 8:30pm

**Next Meeting:** Monday 9 October 2023 at 7pm