

1. **Opening of Meeting** by President Sarah Standen at 7.06 pm.

The President welcomed all attendees to the AGM.

The President acknowledged the Traditional Custodians of the lands and waters of Queensland past, present and emerging.

One minute silence was observed in respect of those pony club members who passed during the past year.

2. **Attendance:**

Executive Committee: Sarah Standen (Pres), Scott Jackson (VP), Geoff Thomson (VP), Tracey Camilleri (VP), Brett Coombe (VP), Melinda Hughes (Secretary), Megan Wray (Treasurer) and Michael Carlson (SCI).

Zones: John Martin/Peter Ryan (1); Jillian Bird (2); Katrina Finnsson (3); Alice James (4); Grace Brodie (5); Sharne Andrews/Beryl Burkhardt (6); Debbie Iker (7); Leah Frohloff (8); Adrienne Kelley (11); Lois Dawes/James Fisher (18); Sarah Holt (20); Barry Dossetto/Ken Jensen (26); Trish Tarry (27); Michael Shaw (28).

Clubs: Robert Davie (Gumdale); Shirley Parker (Karana Downs); Gemma Burger (Moggill); Ross Smith (Runcorn); Dwayne Makemson (Southside); Olivia Rolfe (Wynnum); Kay Paulsen (Beaudesert); John Hughes (Tamborine); Alan Mangels (Glasshouse); Odette Hargreaves (Kia Ora); Becky Jefferies (Nambour); Katherine Mingin (Gin Gin); Karen Crouch (Kingaroy); Andrew Gilchrist (Ayr); Chris Trembath (Charters Towers); Harmony Poppi (Herbert River); Heather Atherton (Longreach); Melinda Munroe (Edmonton); Anna Cartar (Freshwater); Wendy Lehmann (Mareeba); Olivia Warner (Roma); Graeme Knight (Burpengary); Peter Tornabene (Samford Golden Valley); Jody McCall (Goondiwindi)

Observers: Melda McBeath (MPIO); Gayle Cresswell (Mareeba); Rachel Lornie (CIP); Vicki Groves-Pearce (RDC); Kym Luis/Owanna Francisca (Dressage/CT subcommittee); Julianna Madsen (SJ/JE subcommittee); Peta Andrew (Campdraft subcommittee).

3. **Apologies:** Di Elder (Z 28); Stephanie Commens/Pat Lunney (CIP); Carmen Coombs (CT subcommittee).

4. **Minutes of previous meeting:**

Motion: "that the minutes of the Annual General Meeting of 8th September 2022 are a true and accurate record of the meeting".

Moved: Megan Wran

Seconded: Melinda Hughes

CARRIED

5. **Business arising from the Minutes:**

Nil

6. **Reports (Annual Report):**

The President's Report; Treasurer's Report & State Chief Instructor's Report all included in the 2022/2023 PCQ Annual Report with a copy forwarded to all Zones and Clubs prior to the meeting.

Motion: "that all reports as presented in the Annual Report be accepted".

Moved: Geoff Thomson

Seconded: John Martin

CARRIED

7. **Receive the Auditor's Report on the books and accounts for the financial year 2022/2023:**

Motion: "that the Auditor's report be accepted".

Moved: Megan Wray

Seconded: Geoff Thomson

CARRIED

8. **Election of Executive Committee and report presented by PCAQ Returning Officer Margie Davidson**
At the close of nominations, midnight Friday 28th July 2023, the PCQ Office had received, one (1) of the two nominations open for Vice President and one (1) nomination for the position of Treasurer.

Due to only one nomination being received for Vice President this position is now a casual vacancy. As per the Constitution the Executive Committee shall have power of appointment to fill this vacancy for the balance of the term (13.2)

As per the Constitution, the rotational process for the Executive means the incoming Vice President and the Treasurer will now serve a term of two years. The President and Vice Presidents Geoff Thomson and Scott Jackson and the Secretary will have one year remaining of their term.

| | | |
|-------------------------|------------------|---------------|
| PRESIDENT: | Sarah Standen | (1 Year Term) |
| VICE PRESIDENTS: | Tracey Camilleri | (2 Year Term) |
| | Scott Jackson | (1 Year Term) |
| | Geoff Thomson | (1 Year Term) |
| SECRETARY: | Melinda Hughes | (1 Year Term) |
| TREASURER: | Megan Wray | (2 Year Term) |

Motion: The Returning Officer's report be accepted.

Moved: John Martin

Seconded: Peter Ryan

CARRIED

In relation to the Association's signatories to the accounts, the meeting resolved that the current conditions continue with the signatories to the accounts being the Secretary, Treasurer and Office Manager Margaret Davidson, and that two signatures are required for each cheque and any of the two signatories to authorise electronic payments or transfers.

9. **Presentation of the Executive Committee**
The President congratulated the Executive Committee members on their re-election and advised the Executive would proceed with the appointment of the casual vacancy of Vice President at its next meeting.
10. **Appointment of Auditor**
Motion: "that Specialised Audit & Assurance Services (SAAS Audit Pty Ltd) be appointed as the Association's Auditor for the 2023/2024 year".
Moved: Megan Wray **Seconded:** Debbie Iker **CARRIED**
11. **Appointment of PCQ Patron**
The Executive Committee nominated Grace Brodie to continue as Patron.
Motion:
"that Grace Brodie be re-appointed as the PCQ Patron".
Moved: Geoff Thomson **Seconded:** Melinda Hughes **CARRIED**
12. **Appointment by President of Vice-Presidents as Chair Person of Sub-Committees**
The President advised the meeting this will be finalised at the next Executive Committee meeting.
13. **Disclosure of details of Public Liability Insurance as required by the Act**
The current Certificate of Placement was tabled confirming the Association has \$20,000,000 liability in place. This document is available from the PCQ website.
14. **Life Membership** – was bestowed on John Moffatt (Millmerrean PC) for his ongoing contribution to Pony Club® and Pony Club Queensland.

John Moffatt – is a Life Member and Patron of the Millmerran Pony Club. He has dedicated his life to pony club at Local, Zone and State level. He was a junior pony club rider himself has also brought his family up through pony club attending rallies, competitions in Campdrafting, Showjumping and other disciplines while still mentoring / supporting many other pony club children across Queensland. John maintains a value of improving himself to give back to the broad horse disciplines he has achieved in.

This is evident in his portfolio to Pony Club life:

- Instructor's certificate held from late 70's, accredited Level B Instructors' 1986 as well as NCAS Level 1.
- He has held many pony club executive positions through the years from CI, President to Patron.
- Has also held various Zone executive positions including the Zone Chief Instructor, organizing schools / Zone and State events for all the disciplines.
- Show Jump Judge and Course builder - both at School Level.
- Course Built and Judged at National Championships.
- Long serving Member of the Chief Instructors' Panel and still on the Advisory Board.
- Millmerran Pony Club Patron 2013-current
- Millmerran Sports Star of the Year for his contribution to pony club at Local, Zone and State level.
- Awarded the Australian Sports Medal in 2000 in recognition for his services and achievements to Pony Club Queensland and Australia.
- Team Manager for the Queensland Show Jump team many times for the Interstate Championships.
- Australian Campdraft Association Open Judge - Current
- Has Course Built, Judged and managed Teams at State PC level.
- Currently dedicating his time to mentor junior riders in campdrafting and stockman's challenge disciplines

John is a very worthy recipient as he represents what pony club is all about and still has the desire to help / coach and mentor the next generation and maintain his own skill sets to assist where needed.

15. 2023 Affiliation fees

Motion: "that the PCQ 2024 membership fee for riding members be \$66.00 (incl GST) and PCQ social/non riding member fee be \$38.85 (incl GST)".

Moved: Megan Wray

Seconded: Beryl Burkhardt

CARRIED

The meeting was advised due to PCA restructuring their fees, riding members will pay the insurance component direct to PCA. The PCA fee will be a total of \$82.95 of which \$45.25 is the insurance component.

16. Host Clubs for State Championship Events 2023/4

- Dressage & Combined Training & Horse Trials – No application received
- Jumping Equitation & Showjumping – Application received from Zone 7
- Formal Gymkhana, Sporting, Stockman's Challenge, Campdraft & MG – No application received
- Tetrathlon – No application received
- Masters – Application received from Zone 7

17. Notices of Motion

Nil

18. Closure of Meeting:

Outgoing Vice President, Brett Coombe, was thanked for his contribution to the EOB and to Pony Club Queensland. The Chair thanked everyone for their attendance and closed the meeting at 7.23pm.

Meeting Chair _____

Dated: _____