

Pony Club Queensland Management Committee Meeting Minutes

11th May 2023

Held electronically via Zoom Conferencing

The President welcomed attendees and introduced guest speaker PCQ MPIO Melda McBeath who was invited to address the delegates on how to manage complaints. The delegates were advised, questions are to be emailed to the office and a response will be forwarded.

The MPIO spoke on what a complaint is. A complaint is only a complaint when it breaches a policy or rule. A member not agreeing with something or not liking something that is a decision of the club management committee is not a complaint. Members not liking other members is a personal grievance not a complaint, they have an opportunity to put their hand up at their next AGM. It appears that clubs are not prepared for a dispute resolution process, or a complainant to occur. Clubs need to be more mindful of who and how to manage complaints. Clubs are more reactive rather than responsive.

Complaints must be treated confidentially, the complainant must be made to feel safe and while it can be recorded as inward correspondence i.e., tabled as letter received: the name of the complainant to remain confidential.

Any complaint re: the Child Safeguarding should be lodged through the PCA website, just follow the complaint process. General complaints re: breach of a policy can also be lodged through PCA. They will look at the complaint to determine who will manage the complaint. A complaint is often referred back to the State for managing at club or zone level. The MPIO is available to offer information on the complaint process.

The President thanked Melda for her time and is hopeful of building a network of MPIOs across the state.

2023.05.01 Open Meeting – Chairman: The President opened the meeting at 7.18pm.

The President acknowledged the Traditional Custodians of the lands and waters of Queensland, past, present & emerging.

2023.05.02 Attendance & Apologies

2.1 Present: Executive Committee – Sarah Standen (Pres), Geoff Thomson (VP), Brett Coombe (VP), Megan Wray (Treasurer), Melinda Hughes (Secretary) and Michael Carlson (SCI)

Zones: John Martin (1); Alice James/Pat Lunney (4); Beryl Burkhardt (6); Debbie Iker (7); Leah Frohloff (8); Nicole Evans (16); James Fisher/Lois Dawes (18); Barry Dossetto (26); Michael Shaw (28).

2.2 Observers:

2.3 Staff: Margie Davidson & Mary Genocchio

2.4 Confirmation of Quorum and Confirmation of Delegates: 50% of Executive Committee (7) and 25% of Zones (9).

Confirmed: Quorum Present

2.5 Apologies: Tracey Camilleri (VP); Peter Ryan (1); Jillian Bird (2); Grace Brodie (5); Robert McLachlan (11); Sarah Holt (20); Di Elder (28).

Motion: “that the apologies be accepted”.

Moved: Beryl Burkhardt

Seconded: Scott Jackson

Carried

2023.05.03 Minutes from Previous Meeting

Motion: “that the minutes of the previous meeting of 30th March 2023 are a true and accurate record of the meeting”.

Moved: Melinda Hughes

Seconded: Lois Dawes

Carried

2023.05.04 Business Arising from Previous Minutes

Nil

2023.05.05 Treasurer’s Report

The meeting was presented with the March & April 2023 Balance Sheet & Profit & Loss Statements.

There were no queries.

The Treasurer advised, that PCQ was still waiting to hear about grant for first aid courses and was also following up with iSponsor fundraising opportunity for clubs and zones.

Motion: “that the Treasurer’s Report be accepted”.

Moved: Megan Wray

Seconded: John Martin

Carried

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2023.05.06

Executive Committee Report

Since the March meeting, the Executive Committee has conducted the following business:

PCQ:

Sub-Committee Reports from Management Committee Meeting of 30th March 2023.

- **Coaching** – report accepted
- **Sporting** – recommendation for PCQ to purchase portable panels – Executive did not approve, however would fully support zones/clubs wishing to apply for funding to purchase the panels.
- **Dressage & Combined Training** – no report
- **Tetrathlon** – no report
- **Jumping Equitation & Showjumping** – no report

The Executive reviewed these reports and resolved to accept all reports with the amendments to the Sporting report.

Healthy Food & Drink Promotion Policy:

To be compliant with our funding through Sport & Recreation Qld, a new policy has been drafted encouraging clubs to provide healthy food options. This policy will be circulated to clubs and zones and uploaded onto the PCQ website.

PCQ eNews Publications:

Over the past month, the following eNews publications have been circulated to members:

- Coaches Insurance
- PCQ State Championship Nomination Criteria (Proficiency Certificates)
- Regional State Seminar – Taroom Pony Club 17 & 18th June 2023
- Play by the Rules
- Child Safeguarding Club Program

The PCQ Executive members have either completed or are currently completing this online course and strongly recommend that zone and club executive committees also undertake this induction course. It is our understanding it will be mandatory from 1st January 2024. Login details for enrolling in the online course were included in the eNews publication. The course will take approximately 1½ - 2 hours to complete.

PCA:

Annual General Meeting:

The PCA AGM is scheduled for Saturday 20th May via Zoom conferencing. There are two vacancies for elected board positions with two nominations received from Carole Hodges (NSW) and Jo Morgan (NSW). These positions are for a two-year term. The PCQ President Sarah Standen and Vice President Geoff Thomson will attend the AGM as the QLD's representatives, there is also a meeting of attendees following the AGM to discuss strategic matters.

Horse Welfare Policy:

A reminder that the PCA Horse Welfare Policy was revised in March 2023 which members are encouraged to read for any updates. A copy of this policy can be located on the PCQ website under Resources/Insurance & Policies/General Policies.

Motion: "that the Executive Committee's Report be accepted".

Moved: Lois Dawes

Seconded: Brett Coombe

Carried

2023.05.07

Office Manager's Report

Membership:

Members as at 9th May 2023 Riding: 4358 Social: 1615 **Total: 5973**
This total is 164 down from May 2022

Clubs Affiliated:

168 as at 09/05/2023, the Office is following up on the 26 clubs yet to affiliate

Office Bearers Returns:

Clubs - Currently there are 194 clubs in Queensland, 111 of these clubs have sent in 2023 returns

Zones - There are 25 zones registered in Queensland, the following 10 have sent in 2023 returns and discipline sub-committee returns 1,2,4,6,8,9,15,20,26,27.

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To be sent an invite to any Sub-committee meetings the Office must have current contact details. Below is a link to the 2023 form, as of the 1st June all 2022 contacts for the Sub-committees will be deleted.

<https://ponyclubqld.com.au/wp-content/uploads/2022/11/2023-Discipline-Sub-Committee-Nomination-Form.pdf>

It was noted by the Zone 18 delegate that the returns had been sent to the office. The Office Manager confirmed this was correct.

Monthly Reminders:

Club Office Bearers Return - <https://ponyclubqld.com.au/resources/forms/> This form along with the Risk Assessment; AGM Minutes & Financial Report **must** be forwarded to the PCQ Office each year so club contacts can be updated on the database and website.

Zone Office Bearers Return:

<https://ponyclubqld.com.au/wp-content/uploads/2021/11/2022-Zone-Office-Bearers-Return-Form.pdf>

Blue Cards:

It is also very important to make sure your club Coaches and Officials have details listed for their Blue Cards on their profiles in JustGo. Applicants need to be linked to PCQ or their club, clubs can set this up through organisationportal@bluecard.qld.gov.au

From Blue Card Services:

The No Card No Start laws means a person must have a valid blue or exemption card **before** they start in child regulated work.

Outcomes

Valid card – this means a blue or exemption card has been issued and is active. This person can work with children.

Application in progress – this means a blue or exemption card application is in progress. This person cannot work with children.

However, a person can work or continue to work with children if:

- they applied for an exemption card, or
- are a current card holder that [renewed on time](#).

Application pending – this means the applicant **has only** verified their identity online but has not applied. This person cannot work with children.

Fair Play Vouchers:

The Fair Play Vouchers cannot be redeemed through the JustGo system as the system doesn't have the functionality to validate and check the vouchers.

There are two options available:

1. Pay the full membership amount; provide the vouchers to the club; they can claim the monies from the government and then can refund you the voucher amount outside the system.
2. Give the voucher to the club, once the club has redeemed the voucher monies, they can pay for the membership using their club card.

Transfers:

It has come to the attention of the State that when a member transfers from another club they do not show up in the new club's membership. This only occurs for members who have already paid fees for 2023 to a club and then transferred to another club.

These members are required to purchase membership with their new club to be listed as a member under the JustGo system.

Horse Registrations:

When entering **Official** Horse Registrations on the JustGo database there is no option to pay for the cards. Payment can be made by credit card (phone) or direct deposit to PCQ. The horse will sit in a Pending File until payment is received.

The exception will be those horses registered as **Unofficial**, they are approved pretty much straight away and no cards are issued.

Please note: If making a direct deposit payment, 6 months ago the Association changed from the Commonwealth Bank to the National Bank so the current bank details are as follows:

Pony Club Assn of Queensland Inc. BSB: 084-034 ACC: 87-730-5062

When anyone is making a direct deposit payment into the PCQ Account it is imperative the payee identifies themselves with a Reference, e.g., abc pony club.

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Official Events:

A reminder that all Official Day Programs and a list of Officials must be forwarded to the PCQ Office for approval prior to advertising. On completion of the event please forward the results so they can be posted each month on the PCQ website.

State Championships: Anything pertaining to State Championships e.g., Qualifying Criteria, Team Manager Roles & Responsibilities, TD-JIC Code of Practice, Results can be found on the PCQ website under Events/Results – State Championships <https://ponyclubqld.com.au/state-championships/>

Come & Try & Open Days:

The 2023 Day Participant Event Waiver and Liability Declaration must be signed by both Come & Try participants (parent/guardian) and any rider competing in an Open Day competition who is not a financial member of a pony club.

The form below to be completed and fee of \$20 paid prior to Come & Try participation.

<https://ponyclubqld.com.au/wp-content/uploads/2023/01/Come-and-Try-Pony-Club-Participants-Registration-Form.pdf>

Reminder a) to send in the Open Day Competition forms 30 days prior to the event

b) the fee is now \$20

c) the Report form, with payment, must be returned to PCQ within 14 days of the competition

<https://ponyclubqld.com.au/wp-content/uploads/2022/07/22-23-Open-Day-Competition-Advice-Form.pdf>

Motion: “that the Office Manager’s Report be accepted”.

Moved: Scott Jackson

Seconded: Megan Wray

Carried

2023.05.08

State Coaching Panel Report

As per Appendix 1, this report was tabled for discussion and referred to the Executive Committee for endorsement.

The SCI highlighted the following item from his report:

- Regional State Seminar now at Taroom Pony Club and nominations are coming through

There were no queries

2023.05.09

Sporting, Campdraft, Mounted Games & Stockman’s Challenge Sub-Committee Report

As per Appendix 2, these reports were tabled for discussion and referred to the Executive Committee for endorsement.

The following item was highlighted

- Campdraft age group change now to align with ACA rules

2023.05.10

Dressage and Combined Training Sub-Committee Report

As per Appendix 3, this report was tabled for discussion and referred to the Executive Committee for endorsement.

The following item was highlighted

- Resolved no whips to be used in dressage phase of combined training
- Clarification 11 - Under 13 Novice format for official days (1 Prelim + 1 Novice Test)
This is effective immediately

2023.05.11

Tetrathlon Sub-Committee Report

As per Appendix 4, this report was tabled for discussion and referred to the Executive Committee for endorsement.

The following item was highlighted

- Have heard little about the 2023 PCA Nationals

2023.05.12

Showjumping, Jumping Equitation & Horse Trials Sub-Committee Report

As per Appendix 5, this report was tabled for discussion and referred to the Executive Committee for endorsement.

The following items were highlighted:

- Clarified that 10 & Under 50cm is optional at club/zone competition only, and is a qualifier for State

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Championships 12 & Under 50cm for Jumping Equitation

- Clarified that 10 & Under 60cm (optional at club/zone competition only) AND is a qualifier for State Championships 12 & Under 60cm for Showjumping.
- Breakaway Cups – an eNews publication will be circulated to members to advise which metal cup types will be outlawed from 1st January 2024.
- Officials Accreditation/Refreshers – proposed online clinics

Zone 18 Delegate advised their sub-committee delegate had changed.

Bundaberg Pony Club was congratulated on their conducting of the State Jumping Equitation & Showjumping Championships. The event was successful with many positive comments.

Motion: “that the sub-committee reports be received”

Moved: John Martin

Seconded: Brett Coombe

Carried

2023.05.13

Correspondence

13.1 Inward Correspondence

| | From | Committee |
|--------|--|----------------------|
| 13.1.1 | Sport & Rec-Virtual Workshop MPIO & Complaints Handling | Executive |
| 13.1.2 | Sport & Rec-Volunteer “The Future is Youth” Seminar | Executive |
| 13.1.3 | Qld School Sports-Horse Sports Events Activities Information | Executive |
| 13.1.4 | RDA-Annual Report | Executive |
| 13.1.5 | Zone 26-PCQ Meetings | Executive/Management |
| 13.1.6 | Zone 26-Certificate Assessments – Admin Fee | Executive |
| 13.1.7 | PCA – CEO Position | Executive |
| 13.1.8 | PCA – Response to Insurance letter | Executive |
| 13.1.9 | PCA-AGM Agenda documents | Executive |

13.2 Outward Correspondence

| | To |
|--------|---|
| 13.2.1 | PCA – Adult Masters Championship Event |
| 13.2.2 | PCA – Insurance Out of Hours Activities |
| 13.2.3 | Amy Cunzolo – Letter of Congratulations |
| 13.2.4 | Millmerran PC – Letter of Support |

13.3 Business Arising from Correspondence

13.1.5 Response to be sent

13.1.6 Response to be sent

2023.05.14

Lease of Horses

Nil

Motion: “that the inward and outwards correspondence be accepted”.

Moved: Lois Dawes

Seconded: Brett Coombe

Carried

2023.05.15

General Business:

The President sought feedback from the delegates re: Guest Speaker's Complaints Management presentation.

The response being that most clubs are not set up for conflict resolution & handling complaints properly.

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The President indicated that PCQ would need to find multiple people throughout the state willing to take on the roles of MPIO and who would then be mentored by the current MPIO Melda McBeath.

Around the Zones:

The delegates were given the opportunity to provide a precis of recent and upcoming activities in their zones. Pony Club® has been busy throughout the state with some zones having held camps and other zones conducting camps in the coming months. Clinics & competitions have also been held and clubs are busy conducting gymkhanas. Some zones and clubs have also been successful with grants while other zones are looking at applying for funding through the various grant programs available. It was noted that one zone was looking at focusing on sporting as participation levels are low but is having difficulty in finding suitable qualified instructors.

2023.05.16

Close Meeting

The President closed the meeting at 8.15 pm and thanked the delegates for their attendance and engagement. The next meeting is scheduled for Thursday 22nd June 2023 commencing at 7:00pm.

Signed:

President

Date

Sub-Committee Reports

Appendix

| Appendix | Item | Sub-Committee Report |
|----------|------------|--|
| 1 | 2023.03.08 | State Coaching Panel Report |
| 2 | 2023.03.09 | Sporting, Campdraft & Mounted Games – 3 April 2023 8 May 2023 |
| 3 | 2023.03.10 | Dressage & Combined Training |
| 4 | 2023.03.11 | Tetrathlon |
| 5 | 2023.03.12 | Showjumping, Jumping Equitation and Horse Trials |

Appendix 1

Pony Club Association of Queensland



State Chief Instructors Panel Management Committee Report

Details

Date

7th May 2023

PCQ 2023 Regional State Seminar – TAROOM – 17th & 18th June

ePCQ



HURRY NOMINATIONS CLOSING
PCQ
2023 Regional State Seminar
- TAROOM -
17th & 18th June



Featuring: Jump Riding Sessions, Flat Riding Sessions, Stockman's Challenge Judge Accreditation, Jumping Equitation Accreditation & Refreshing, Dressage Judge Accreditation & Refreshing, Coach Preparation & Refresher Clinic

[click to view & submit](#)
[NOMINATIONS](#)



CHILD SAFEGUARDING

Regardless of the role you fill within our beloved movement, Pony Club Queensland be it as a Parent, Coach, Judge, Committee Member, Grounds person, Canteen Convenor or as Grandparent who tirelessly support our members at pony club® activities, I encourage you to read on and consider completing the following Sport Integrity Australia "Child Safeguarding" online training. We realise there could be members who are not able to access an online course, be assured we are here to assist.

We may consider this another chore placed upon us as volunteers, however, please help us demonstrate to Sports Australia, Pony Club Australia, State & Local Government that our association is proactive in creating a child safe environment and communicating expectations.

Child safeguarding is the process of protecting children from physical, emotional or mental abuse.

Tools to help your Club foster a child safe environment.

[PCA National Integrity Framework CHILD SAFEGUARDING POLICY](#) (click link)

This course assists in the understanding and implementation of the Child Safeguarding Policy.

By the end of the course you will be able to:

- understand what child safeguarding in sport is
- understand what the Child Safeguarding policy is, who it applies to and when
- recognise alleged breaches of the Child Safeguarding in Policy.
- understand the role of Child Safe Practices in the Child Safeguarding Policy
- understand the recruitment and screening requirements of the Child Safeguarding Policy
- identify how to respond to alleged breaches of the Child Safeguarding Policy.

To complete "Child Safeguarding in Sport" Induction Course

1. Click on the following (link: [elearning Sport Integrity Login or Register](#) (Click link to register)).
2. Recommend Registering via "Play by the Rules"
3. Click on "Play by the Rules" and Register.
4. From the Catalogue Entries select "Child Safeguarding in Sport Induction" – sports reference.
5. Online course will take approximately 1.5 – 2 hrs to complete. Your progress can be saved at any time to allow completion at your convenience.
6. On completion of your course download your "Certificate of completion" and forward to PCQ Office for upload by PCQ Office to your credentials and compliance to Pony Club ® National Integrity Framework.

PCA Resources for your reference:

Policies and resources (click on the below link to access)

[Child Safeguarding Commitment](#)

[Child Safeguarding Policy](#)

[Child Safeguarding - SA Addendum](#)

[Child Safeguarding in Sport Induction Course](#)

[Child Safe Practices Do's & Don'ts](#)

[Child Safe Resources](#)

Coaches' Insurance – Pony Club Australia Dec'22 – Dec'23



Coaches' Insurance - Pony Club Australia

31 December 2022 – 31 December 2023

Pony Club Australia together with Gow-Gates Insurance Brokers, has arranged an Insurance Program to benefit PCA Coaches.



**[Coach Insurance - What is covered
\(click here\)](#)**

Pony Club Queensland

Fun with Friends | Learn to Ride | Reach Your Potential

If you're an NCAS Coach and coach financial pony club members OUTSIDE of a PCA activity then you need to click here and REGISTER.

**If you have any questions first contact PCQ
OFFICE FOR ASSISTANCE
admin@ponyclubqld.com.au or phone 3216 1255**

Click HERE to visit PCQ Website



Contact Us:

(07) 3216 1255 | admin@ponyclubqld.com.au | Unit 3/14 Ashtan Place, Banyo, 4014 Qld

Pony Club Queensland acknowledge the support of our Sponsors

Pony Club Queensland

IMPORTANT : Request to all **PCQ Judges/Technical Delegates/Presenters & Coaches** to check your Pony Club (R) JustGo Credentials Profile and Working with Children Card for currency and accuracy.

Judges/Technical Delegates/Presenters - Check currency (Active or Expired). If expired and you have completed updating requirements then click on the below link "To UPDATE CREDENTIALS" and submit details.

Coaches - Check currency (Active or Expired). If expired and you have completed updating requirements then click on the below link "To UPDATE CREDENTIALS" and submit details.

Note: Submitted credential details do not take effect immediately. Updated details will appear in your credentials on update by PCQ Office.

Thank you for your assistance.

If you have any questions first contact PCQ OFFICE FOR ASSISTANCE

admin@ponyclubqld.com.au or phone 3216 1255

[TO UPDATE CREDENTIALS \(Click HERE\)](#)

THERE IS NO EXCUSE FOR HORSE ABUSE

Extract from Pony Club Australia "Horse Welfare Policy"

Under each of the five domains in this policy there are three sections.

- **When caring for your horse you should:**

Most of a horse's life is lived at its home base, and away from Pony Club. This section gives guidance on standards and practices that promote good health and welfare.

- **Coaches and Officials at Pony Club should monitor for:**

PCA seeks first to educate and supports the role of coaches and officials to guide Pony Club members on care of their horse.

- **It is a breach of this policy to:**

All riders; and coaches, officials and supporters assisting with care of horses at Pony Club events and activities; are required to comply with mandatory clauses of this policy.

Policy breaches and disciplinary action

It is a requirement that all PCA members, supporters, coaches and officials comply with the mandatory clauses of this policy. A Pony Club official can immediately withdraw a horse and rider combination from Pony Club activities, eliminate them from a competition, or refer the matter for investigation, if there is a breach of the mandatory clauses of this policy.

The PCA Conduct and Disciplinary Policy applies to any Alleged Breach (as defined in the Conduct and Disciplinary Policy) of the mandatory clauses of the PCA Horse Welfare Policy. Disciplinary penalties may be imposed for breaches of this policy.

Cases of perceived cruelty must be reported to the appropriate agency in each state. These are listed in Appendix A.

[Pony Club Australia Horse Welfare Policy \(Click Here\)](#)

QUESTIONS !!

FIRST CONTACT PONY CLUB QUEENSLAND OFFICE

admin@ponyclubqld.com.au or phone 3216 1255

Launching PCQ State Chief Instructor Medal APP

Content:

- Overview of PCQ State Chief Instructor Medals
 - COPPER
 - BRONZE
 - SILVER
 - GOLD
- Application Form (apply for your PCQ State Chief Instructor Medal)
- Registration Form for Interview after completion of your medal components
- Medal Criteria - COPPER, BRONZE, SILVER & GOLD
- Access to on-line (electronic) journal submissions

Install this application on your Home Screen for quick and easy access when you're on the go.

CLICK the below LINK to access the above.

[LINK - Click HERE to visit PCQ State Chief Instructor Medals and APP](#)

[Click HERE to view SCI Medal AMBASSADORS](#)

HEATHY EATING



FOR THE PCQ RIDER



Scheduled Clinics

| Zone | Coach Dev Activity | Activity Dates | Officials Dev Activity | Activity Dates | Grass Roots Activity |
|------|---|---|---|---|--|
| 1 | Accreditations Refresher & Accreditations | 26-Nov-22 11-Mar-23 | Course Building Refreshers/Accreds SJ Judges Refreshers/Accreds | 6-May-23 12-May-23 | Zone Camp |
| 2 | Preschool/instructors exams Preschool/coach clinic | 1/11/2023 Jan-Jun23 | CB.SJJ,JE,Tet,Quiz | Sept-23 Jan-23 | Zone Camp |
| 3 | SJ coaching Sports Physiology Flat work/dressage coaching XC coaching clinic | 20-Aug-22 17-Sep-22 Oct-22 Dec-22/Jan-23 | | | SJ & flat work clinic with R Jenkins & Elizabeth Coe |
| 4 | preschool/refreshers | 20/21-Aug-22 | Dressage Judge Accreditations | 20-Aug-22 | Activity TBC |
| 5 | | | | | Activity TBC |
| 6 | Assessments Introduction/Refresher Pre-school/Refresher Pre-school/Refresher | 5/6-Nov-22 28/29Jan-23 16-Apr-23 17-Jun-23 | Course Builders Clinic Jumping Equitation Judges Prelim Dressage Training Nov Dressage Training/Accred Prelim Dressage Accred | 10/11-Sep22 18-Feb-23 11-Mar-23 16-Apr-22 18-Jun-22 | Junior Development |
| 7 | Introduction/Refresher | Mar-23 | Clinic - Maryborough | 11/12-Feb-23 | Clinic - Maryborough |
| 8 | Introduction/Refresher | Mar-23 | Clinic - Maryborough | 11/12-Feb-23 | Junior Development |
| 9 | Activity TBC | Mar-23 | Activity TBC | Mar-23 | Zone Camp |
| 10 | Instructors refresher & accreditation | 22/23-Jul-22 | Dressage Accreditation & Refresher School | 22/23-Jul-23 | Zone Camp |
| 11 | Refresher/Pre-School & Assessment | 5/6-Nov-22 | Jumping Equitation Judging Clinic | 29/30-Oct-23 | Zone Camp - Giru PC |
| 12 | Activity TBC | 25/26-Mar-23 | Activity TBC | 10/11-Jun-23 | SJ, Sporting, PoloX, XC, D Flatwork |
| 13 | Activity TBC | 8/9-Apr-23 | Activity TBC | 2/3-Jun-23 | Activity TBC |
| 14 | | | | | |
| 15 | Instructors refresher & accreditation | 26/27-Nov-22 | Dressage Judge Accreditations | Apr-23 | Riders Clinic |
| 16 | Coaching Clinic | 16-Jan-22 | Course Building | Jan-22 | Zone Camp |
| 18 | Assist with costs incurred in Far North Regional Seminar - SJ/CB/ intro to JE | 8/9-Oct-22 | Dressage with KP & SS | 2/3-Dec-22 | Zone Camp |
| 20 | Coach Refresher 'PCQ C' - Injune | 19/20-Nov-22 | | | Junior Development |
| 21 | Coaching Clinic | 20/21-Aug-22 | Refreshers/Accreds | 26/27-Nov-22 | Activity TBC |
| 22 | Coaching Assessment (Level B) | 29/30-Oct-22 | Jumping Equitation Judging Clinic | 29/30-Oct-23 | Rider Development |
| 23 | | | | | |
| 25 | | | | | |
| 26 | Refresher/assessments Prelim, 1, C, B | Jan-Jun-23 | Prob/Gymkhana | Mar/Apr-23 | |
| 27 | Activity TBC | 14/15-Jan-23 | Activity TBC | 14/15-Jan-23 | Zone Camp |
| 28 | Activity TBC | 24/25-Feb-23 | Activity TBC | 17/18-Jun-23 | Activity TBC |

QUIZ

Zones are encouraged to conduct Quiz competitions in preparation of release of QUIZ Phase II.
Quiz Phase I handbook available from PCQ Office.
Contact PCQ Office at admin@ponycubqld.com.au

Pony Club Queensland

State Chief Instructor Medals



| | Copper | Bronze | Silver | Gold |
|----------------------------|--|--|-------------------------|-------------------------|
| SCI Medal Registrations: | 96 | 20 | 5 | 2 |
| Awaiting Interview: | 5 | | | |
| SCI Medals Awarded: | 12 | 3 | | |
| SCI Leader Medals Awarded: | 3 | 2 | | |
| Regions: | Burnett Capricornia Far North South East Southern Western | Burnett Central Far North South East Southern Western | Southern Capricornia | Far North South East |

PCQ SCI STATE CHIEF INSTRUCTOR MEDAL

| | Copper | Bronze | Silver | Gold |
|----------------------------|---------------------------------|--------------------------|--|--|
| Age requirements | Between 9 and 25 years 6 months | Between 13 and 25 years. | New participant: • 15 and 25 years Bronze Medal holder: • 14 and 25 years | New participant: • 18 and 24 years 6 months Silver Medal holder: • 17 and 24 years 6 months |
| Time to complete (minimum) | 3 months | 3 months | 12 months 6 months (if Bronze Medal holder) | 18 months 12 months (if Silver Medal holder) |
| Medal Components | | | | |
| On the ground | Yes | Yes | Yes | Yes |
| Under Saddle | Yes | Yes | Yes | Yes |
| Lunge | N/A | Yes | Yes | Yes |
| Horse Management | Yes | Yes | Yes | Yes |
| Journal | Yes | Yes | Yes | Yes |
| New Skill | N/A | NA | Yes | Yes |

For more information contact PCQ Office admin@ponyclubqld.com.au or 07 3216 1255 or your Regional Coaching Director.

Established STATE CHIEF INSTRUCTOR MEDAL ALUMINI ON PCQ Website.

[PCQ SCI MEDAL ALUMINI](#)



www.playbytherules.net.au

I will

- Act within the rules and spirit of Pony Club
- Promote fair play over winning at all cost
- Encourage and support others
- Respect officials' and coaches' decisions
- Thank riders, coaches' and officials

I won't

- Use bad language or harass or abuse other riders' and horses.
- Criticise or ridicule anyone's performance
- Lose control of my emotions
- Be dishonest or show unsporting behaviour
- Be disrespectful.



PCQ Junior and Senior Coaching Levels

Clubs encouraged to develop Junior Coaches

PCQ 'E' – PCQ 'D' – PCQ 'D*' – PCQ 'C' – PCQ 'B'

Pony Club Queensland introduces three (3) additional coaching levels to engage participation and development of situational coaching tailoring to coaching strengths.

PCQ 'E', PCQ 'D' and PCQ 'D*' provide flexible entry to become a Pony Club Queensland Coach and a progressive coaching pathway development program to move to another level.

| Category | Coach Accreditation | | | | |
|--|---------------------|---------|----------|---------|-----------------|
| | PCQ 'E' | PCQ 'D' | PCQ 'D*' | PCQ 'C' | PCQ 'B' |
| Practical Riding | NA | NA | NA | NA | RPL/Demonstrate |
| Coaching Principles | ✓ | ✓ | ✓ | ✓ | ✓ |
| Horse Care | | | | | |
| • Feeding | ✓ | ✓ | ✓ | ✓ | ✓ |
| • Hoof & Shoeing | ✓ | ✓ | ✓ | ✓ | ✓ |
| • Grooming | ✓ | ✓ | ✓ | ✓ | ✓ |
| • Saddlery | ✓ | ✓ | ✓ | ✓ | ✓ |
| • Horse Care | ✓ | ✓ | ✓ | ✓ | ✓ |
| • Travel, Rugs, Bandages & Boots | | | | ✓ | ✓ |
| General Knowledge | ✓ | ✓ | ✓ | ✓ | ✓ |
| Safety | ✓ | ✓ | ✓ | ✓ | ✓ |
| Equine Science | ✓ | ✓ | ✓ | ✓ | ✓ |
| • Slow, Step Back, Park, Head Down | | | | ✓ | ✓ |
| Course Design Accreditation | | | | | ✓ |
| Specialist Area | | | | | Coach |
| Officiating Accreditation | | | | | ✓ |
| Coach Flat Riding | | ✓ | ✓ | ✓ | ✓ |
| Coach Games Riding | | ✓ | ✓ | ✓ | ✓ |
| Coach Jump Riding – Poles & Grid | | | ✓ | ✓ | ✓ |
| Coach Jump Riding – Poles, Grid & Course | | | | ✓ | ✓ |
| Coach Cross Country | | | | ✓ | ✓ |
| Troop Drill | | | | ✓ | Coach |
| Lungeing | | | | ✓ | Coach |
| Rule Book Orientation / Alignment Table | | ✓ | ✓ | ✓ | ✓ |
| Coach Outside of Pony Club Activity | X | X | X | X | X |
| Preparation Clinic | ✓ | ✓ | ✓ | ✓ | ✓ |
| Practical Assessment | ✓ | ✓ | ✓ | ✓ | ✓ |
| Updating Requirement | ✓ | ✓ | ✓ | ✓ | ✓ |

Coaching Pathways

Coaches can commence at PCQ 'E' or PCQ 'D' or PCQ 'D*' or PCQ 'C' – flexible entry and moving to another level with Recognised Prior Learning.

Recognised Prior Learning (RPL) applied to:

PCQ 'D' if PCQ 'E' is held

PCQ 'D*' if PCQ 'E' and/or PCQ 'D' is held

PCQ 'C' if PCQ 'E' and/or PCQ 'D' and/or PCQ 'D*' is held

For more information contact PCQ Office admin@ponyclubqld.com.au or 07 3216 1255 or your Regional Coaching Director.

Appendix 2

PCQ SUBCOMMITTEE MEETING

SPORTING, CAMPDRAFT, MOUNTED GAMES SUB COMMITTEE – MEETING HELD BY ZOOM

Committee Delegates: Chairperson: Scott Jackson

Mobile: 0428 102 710

Email: jackomichelle4692@yahoo.com

Club/Zone representatives

| | | |
|----------------------------|--------------------------------|---------------------------|
| Tina Smith | Sandra Brunner | Rob Kann Zone 1 |
| Di Youles Kilcoy | Linda Brown | Grace Brodie |
| Pat Lunney Zone 4 | Wendy Lehmann Zone 18 | Sonia Law Zone 6 |
| Vicky Groves-Pearce Zone 5 | Michael Shaw Zone 28 | Alyssa Ellis |
| Cameron Magick | Warren Keyes Zone 26 | Sarah Holt Zone 20 |
| Julie Sandy | Peter Tornabene Samford | Natalie Lewis |
| Angie Bauer | Margaret Pomeroy | Sandra Brunner |
| Erin Buchanan | Dwayne Makemson Zone 1 | |

MINUTES – PROCEEDINGS

Date: 3 April 2023

Meeting opening: 7.10pm

Attendance: Bolded in above Table, updated some representatives

Apologies: Vicki Groves Pearce

Confirmation Of Quorum: Scott Jackson

Minutes of Previous Meeting: Minutes of 23 March 2023 were taken as being read

Moved: Scott Jackson **Seconded:** Warren Keyes

BUSINESS ARISING FROM PREVIOUS MINUTES

ACTIONS

| Recommendations | Responsible | Status |
|--|--------------------|-----------------------|
| <u>States 2023</u> Pat to send copy of Program and dates – refer attached document including proposed sporting feature program. Feature event as a novelty supported by the group and program approved. | Pat | Complete |
| <u>Masters</u> Proposed for Samford -15 -17 th September – Jumping, Dressage and Combined Training, Sporting. Program has been approved by PCQ. Age groups are staying the same, added in a 30cm height. | PCQ | Complete |
| <u>Campdrafting 10-12 age group</u> More evidence on why the motion was not supported from CIP. Scott has spoken to Grace and Michael. Main concerns around safety of children being mounted on horses above their ability. Can be managed through qualifying criteria and limiting exemptions. Concerns from group about CI panel not taking on board recommendations from subcommittee. Scott to raise with CIP | Scott Scott | Complete To Do |

| | | |
|---|-----------|-------------|
| Proposal for 2023 Campdraft State age groups – 11-12,13–14,15-16,17-25. 1 beast in yard for 11-12 age group as per aca rules. Proposal to be sent to State CI panel. All in favour. | Pat/Scott | To Do |
| Stockmans Challenge Age Groups would therefore need to align 12 and under, 13-14, 15-16, 17-25. All in favour | Pat/Scott | To Do |
| Sporting and Formal age groups - Formal 7 years youngest age group; Sporting 7&8 years. 7 years olds must be 7yrs 8 months. | Pat/Scott | To Do |
| Future consideration 8-10 group potential for just cutout | All | To Consider |

CORRESPONDENCE

Inwards: Nil discussed

Outwards:

Moved: **Seconded:**

GENERAL BUSINESS

ACTIONS

| Recommendations | Responsible | Status |
|---|-------------|--------|
| <u>NSW State Nominees</u> List was read out, Kody Ball from Milmeran is missing off list. Most top 10 finishers and reps for last year NSW titles. All in favour of sending nominees | Scott | To Do |
| <u>Waiver</u> Why are we signing waiver at events in addition to on signup | Scott | To Do |
| <u>\$15 fee for review of C certificate</u> Being imposed by PCA we are not in favour of | Scott | To Do |
| <u>Management committee meeting reps</u> Propose we have a backup rep to attend if Scott is unavailable to attend | All | To Do |
| <u>Mailing List</u> Dwayne to be added to mailing list, Jacko to check with Margie for updated list | Scott | To Do |

Close of Meeting: 8.26pm

Next Meeting: 8 May 2023, 7pm

Appendix 2 con't

PCQ SUBCOMMITTEE MEETING

SPORTING, CAMPDRAFT, MOUNTED GAMES SUB COMMITTEE – MEETING HELD BY ZOOM

Committee Delegates: Chairperson: Scott Jackson

Mobile: 0428 102 710

Email: jackomichelle4692@yahoo.com

Club/Zone representatives

| | | |
|-----------------------------------|--------------------------------|---------------------------|
| Tina Smith | Sandra Brunner Zone 8 | Rob Kann Zone 1 |
| Di Youles Kilcoy | Linda Brown | Grace Brodie |
| Pat Lunney Zone 4 | Wendy Lehmann Zone 18 | Sonia Law Zone 6 |
| Vicky Groves-Pearce Zone 5 | Michael Shaw Zone 28 | Alyssa Ellis |
| Cameron Magick | Warren Keyes Zone 26 | Sarah Holt Zone 20 |
| Julie Sandy | Peter Tornabene Samford | Natalie Lewis |
| Angie Bauer | Margaret Pomeroy | |
| Erin Buchanan | Dwayne Makemson Zone 1 | |

MINUTES – PROCEEDINGS

Date: 8 May 2023

Meeting opening: 7.10pm

Attendance: Bolded in above Table

Apologies: Nil

Confirmation Of Quorum: Scott Jackson

Minutes of Previous Meeting: Minutes of 3 April 2023 were taken as being read

Moved: Scott Jackson **Seconded:** Warren Keyes

BUSINESS ARISING FROM PREVIOUS MINUTES

ACTIONS

| Recommendations | Responsible | Status |
|--|-------------|---------|
| States 2023 Campdraft Age Group Representation through a business case has been made to the CIP and PCQ executive to include a 11-12 age group trial for Campdraft for 3 years commencing from 2023 States. Aligns with ACA rules. To be spoken about 9/5/23 at executive meeting. | All | To note |

CORRESPONDENCE

Inwards: Nil discussed

Outwards:

Moved: **Seconded:**

GENERAL BUSINESS

ACTIONS

| Recommendations | Responsible | Status |
|--|--|--|
| <u>States 2023 Program</u> Has been sent to subcommittee members Page 5 Qualifying criteria dotpoint 2 – query if Qld State CI medal sufficient for qualification in lieu of certificate Contains new age group for Campdraft awaiting formal approval Judges and TDs confirmed and approved. Challenge Patterns and PC Mount approved. 50 years sporting feature approved for ages 10 and up. Pricing is not set in concrete – still finalizing costings 7 years 8 months rule – secretary administration book. State CIP of view that this is not the case if they have achieved their certificate supported by sporting and campdraft rulebook 2023 says 7 years. Program approved by subcommittee | Scott Pat All All All All in favour | Completed To query with PCQ To note To note To note Motion passed |
| <u>7 Year Trial</u> Review of 7year age group trial due at end 2024 state titles | Scott | To note |
| <u>NSW State Champs results – Jody McCall</u> Had a fantastic time, took 15 kids, very strong representation, great comradery and great results <ul style="list-style-type: none"> 13 riders with 5 top tens in sporting day; 2 in run offs 14 riders campdraft day – Under 13 Group, 6th and 7th overall; tough cattle. Under 17 Group 8 competitors took out 5 of top 10 spots. Under 26 finished 3rd Team penning day – 4 junior teams, 13 teams total. Finish 1st, 3rd and 6th. | All | To note |

Close of Meeting: 7.50pm

Next Meeting: 5 June 2023, 7pm

Date: 2023 04 19 Via ZOOM

SUB-COMMITTEE Agenda

1. Meeting scheduled: 10th October 2022

2. Opening: 7.07pm

3. Members:

Tracey Camilleri (Chair), Megan Wray, (Secretary), Kay Paulsen. (Co-Opted)

| | | |
|--|--|--|
| 1: Kim Luis, 1: Carmen Coombes 2. Kathy Teese, 3: Owanna Francisca, 4: Alice James, 5: Grace Brodie 5: Gayle Bunker 6. Beryl Burkhardt 6. Claudia Laird 7: Megan Wray 7. Melissa Chapman | 8: Leah Frohloff, 8. Julie Brown 9: Ann Packer, 10:-Deb McLucas, 10: Tracey Camilleri 15 Faye Hawke, 16: Nicole Evans 13: 14: Heather Atherton 18: Melinda Munroe | 18: Sarah Standen 20: 21: 22: 23: 25: 26: Karla Farrell, 27: Peter Bridgeman, |
|--|--|--|

4. Delegates Present: Tracey Camilleri, Kay Paulsen, Megan Wray, Beryl Burkhardt, Owanna Francesca, Leah Frohloff, Nicole Evans, Kym Luis, Karla Farrell, Heather Atherton, Alice James, Kathy Teese. Anne Packer, Carmen Coombs

5. Apologies: Melinda Munro,

6. PREVIOUS MINUTES: Circulated

7. Business arising/outstanding actions:

| Actions | Responsible | Status |
|---|---------------|-------------|
| Proposed State Event Format approved. | Sub Committee | Completed |
| E News re crop rule CT | Secretary | In Progress |
| E News re 11-& U13 Novice Format | Secretary | In Progress |
| Seek information regarding breakdown of 13-26 State | Secretary | In Progress |
| | | |

b. RECOMMENDATIONS

| Recommendations | Responsible | Status |
|---|---------------|-----------|
| Whips Dressage in CT not permitted; Rule clarification | Sub Committee | FOR ENEWS |
| 11- 13yrs Official Novice Format: 1 Prelim + Novice 2.1 | Sub Committee | FOR ENEWS |
| | | |

8. Correspondence:

9. Inward:

i. Programs Approved,

PCQ DRESSAGE SUBCOMMITTEE MEETING

10. Outwards: Nil

11. PCA National Dressage Sub Committee; In recess

12. Items for General Business:

13. Programs Approved to date:

| Organisers | Venue | Discipline | Dates | Contact | Details |
|------------|-------|------------|-------|---------|---------|
| | | | | | |
| | | | | | |
| | | | | | |

14. Dressage Judges Clinics Dates 2023:

| Organisers | Venue | Level | Dates | Contact | Details |
|------------|-------|-------|-------|---------|---------|
| | | | | | |
| | | | | | |
| | | | | | |

15. Accreditations and Applications for accreditation: TD Applications

| Zone | Club | Level | Name | Postcode | Contact Details |
|------|------|-------|------|----------|-----------------|
| | | | | | |
| | | | | | |

16. AGENDA ITEMS:

- a. State CT format:
Moved: Megan Wray proposed event format, to be accepted. **Seconded** Leah Frohloff: **CARRIED**
- b. Whips/Crops in CT : Rule Clarification: Neither Crops nor Whips not to be used for Dressage phase of Combined Training or Horse Trials.
- c. 11 & Under 13 Novice format for official days: (1 Prelim + 1 Novice Test (2.1))
- d. Judge Accreditation Format
- e. Judges Lists have been updated.
- f. 13-26 Age Group (to be discussed next meeting)

17. Next Meeting: (MAY)

18. Meeting Closed: 7.50

Committee Representative: Tracey Camilleri

Date Approved. 2023

Appendix 4

| Minutes for PCQ TET SUB-COMMITTEE ZOOM MEETING | | |
|--|--|----------------|
| Date: | Thursday 27th April 2023 7.30pm - 8.30pm | |
| Attendees: | Brett Coombe, Kev Walsh, Christine Topalov, Belinda Griffiths, Eve Corkery | |
| Apologies | Guy Clare, Jenny Lanskey, Amber Monks | |
| | DISCUSSION TOPIC | OUTCOME / PLAN |
| | Wondoan Tetrathlon cancelled due to pool unavailability. Disappointing as there was a lot of local interest. | |
| | PCA Nationals was discussed with the horse riding phase to be done here and then competitors to fly to Perth to compete in the Swimming , Running and Shooting. The need for some events running up to selections was discussed and West Toowoombah PC are looking at dates towards the end of July and Samford possibly looking at mid July. This would allow selections to take place and Glasshouse would have a lead up event in August. | |
| | | |
| Next Meeting | Tuesday 6th June 7.30pm | - |

Date: 17th April, 2023

MINUTES

1. Meeting opening: 7.35pm

2. Delegates present: As indicated below by X

Geoff Thomson [VP]: Technical Advisors: Jan Morland [SJ/JE] John Hughes [HT];
CIP Delegate Steph Commens

| Z | | | Z | | | Z | | | Z | | |
|----|------------------------|---|----|----------------------|---|----|------------------------|---|----|----------------------------|---|
| 1 | Peter Ryan HT | X | 1 | Carmen Coombs JE | X | 1 | John Martin SJ | X | 4 | Jasmine Baker HT | X |
| 2 | John Hughes HT | X | 2 | Jan Morland SJ/JE | X | 3 | Christina Hooper SJ/JE | A | 4 | Christine Topalov SJ/JE/HT | X |
| 4 | Steph Commens HT * | - | 5 | Grace Brodie SJ | - | 5 | Gayle Bunker HT | - | 5 | Lyn Coombe JE | - |
| 6 | Becky Jeffries SJ/JE | X | 6 | Sharne Andrew HT | X | 7 | Deziree Roos SJ/JE | - | 7 | Courtney Iker HT | - |
| 8 | Leah Frohloff SJ/JE/HT | X | 9 | Kim Creed JE/SJ | X | 9 | M Hughes HT | X | 10 | Sonya McLeod HT | - |
| 10 | Tracey Hornick JE | - | 10 | Thomas Madigan SJ | - | 11 | Robert McLachlan SJ/JE | X | 11 | Adrienne Kelley HT | - |
| 18 | Susan Swanson SJ | X | 18 | Julie Sheppard 18 JE | - | 20 | Kim Witt | - | 20 | Jahra Taylor HT | - |
| 26 | Ken Jensen SJ/JE | X | 26 | Barry Dossetto HT | A | 27 | Joanna Lowe SJ/JE | - | 28 | Di Elder SJ/JE/HT * | - |

Complaints received that receipt of Notice for this meeting was late to arrive.

Delegates were reminded that the date was in the minutes which had been sent previously. Positions of Secretary and Meeting Coordinator invited. Invitation remains open!!

3. Apologies:

As listed 'A' above

4. PREVIOUS MINUTES: Meeting of 24/10/2022 Circulated

Approved: Moved: Ken Jensen Seconded: John Hughes

5. Business arising/outstanding actions:

5.1 List of SJ Judges and Course Builders – John Martin reported that the office had not yet entered the results of clinics for this year as yet due to volume of work at this time of the year.

PEOPLE ARE ASKED TO CHECK THEIR INFORMATION ON JUST GO IS CORRECT, AND IF NOT, CONTACT PCQ OFFICE, E.G. Blue card, Accreditation level, Refresher status, etc.

5.2 Risk Assessment Form – John Hughes reported HT waiting on information to proceed further with Risk Management Form.

5.3. Update X Country Subsidiary Form – Geoff Thomson reported that this was now completed.

5.4. HT Schools – Accreditation of attendees – John Hughes following up with Office.

5.5 Nominate Program Update – Melinda Hughes contacting Nominate regularly to follow up on progress. Scoring for State Events – Geoff Thomson to approach Jayne Sharrock re her programme.

5.6 TD Applications and Responses – Jan Morland to advise Office of results.

- John Hughes to contact Jena Pace, Herbert River, and Lisa Sampson, Black River, and Courtney McCauliffe, Tiaro, how to proceed to complete their accreditation process.
- TD Application Form to be updated.

TD ACCREDITATIONS:

| | | |
|----------|--------------------------------|-------------------|
| Oct 2022 | Lyndal Ross, Hervey Bay | D, CT, SJ, JE, HT |
| | Adrienne Kelley, Herbert River | HT |
| Apr 2023 | Amy Harth, Maryborough | In progress; |
| | Debbie Iker, Tiaro | D, CT, JE, |
| | Leah Frohloff, Kingaroy | SJ – In progress; |
| | Melissa Chapman, Tiaro | D, CT, SH, JE; |
| | | D, CT, JE |
| | | SJ – in progress; |
| | Danyelle Kenny | JE |
| | Deziree Roos, Hervey Bay | JE |
| | Peter Floyd, | SJ |
| | Bonita Floyd, | JE |

RECOMMENDATIONS:

1. Jumping Equitation judges be required to have a minimum Gymkhana Level Showjump judging accreditation;
2. Jumping Equitation TD require minimum Gymkhana level Showjump course building accreditation;
3. Horse Trials TD require Official Showjump level Judging and Official Course Building accreditation.

5.7 Volunteer Medical Service – Melinda Hughes reported that volunteers are covered under Volunteers Insurance. There is more explanation in the Detail

A trained doctor or nurse would be covered under the good Samaritan clause as the Good Samaritan laws **offer legal protection to people who give reasonable emergency assistance to those who are injured, ill or in danger.** These laws are intended to reduce bystanders' hesitation to assist those in need, by providing protection to those who act in good faith.

6. Correspondence:

- Inward:
- West Toowoomba – State D,CT,HT – Zone 4 requesting change in order of events and phases for HT. HT request approved; D & CT Sub-committee to advise following meeting on 19.4.23.
- ODE and Showjumping dates and programs approved or for approval

| Club/Zone | Date | Date approved |
|---------------------|-------------|------------------------------------|
| Nerang | 28 May | 20/04/2023 |
| Burpengary ODE, | 21/22 May | 21/03/23 |
| Burnett Zone 7, | 29/30 April | 28/03/23 No Officials received yet |
| Tamborine, 23 April | 22/03/23 | 22/03/23 Officials Approved |
| Zone 26 ODE, | 3/4 June | 17/04/23 |
| Herbert R ODE, | 19/20 Aug | 12/04/23 |
| Zone 4 ODE | 13/14 May | 18/04 |

- Outwards:
Programs Approved: As above

7. Items for General Business:

7.1 Specialist Instructor Accreditation – Application form available from PCQ Office;

- Applicant to have minimum Membership of Social;
- Application submitted by Club;
- Completed form submitted to State CIP

7.2 Applications for State Events for 2023 – Bundaberg State SJ & EQ,
West Toowoomba D, CT and HT
ACCEPTED

7.3 Rule Book Updates – Ratify amendments to become effective 01.04.2023

Effective 1.4.2023

Jumping Equitation Rule Book

Page 6 Para. 21: Under Show jumping & Jumping Equitation:

Show jumping: Athletes

Jumping Equitation: Athletes may enter two horses in same **or different** heights; ~~if entered in a different height will compete HC.~~

Page 12 Para.5: ADD **10 & under 50cm (Optional at club/zone competition only) AND is a qualifier for State Championships 12 & under 50cm**

Show jumping Rule Book

Page 9 Rule 21 To read the same as Para. 21 above.

Page 16 Para. G ADD IN PARAGRAPH 4: **10 & under 60cm (optional at club/zone competition only) AND is a qualifier for State Championships 12 & under 60cm.**

Page 18 Para. L CHANGE 10 & under ~~Age group deleted Jan 2022~~ TO **10 & under 60cm (optional at club/zone competition only) AND is a qualifier for State Championships 12 & under 60cm.**

THE REFERENCE TO QUALIFIERS BE ADDED TO QUALIFYING CRITERIA

- 7.4 Schedule of HT events on the Calendar – Discussed and although it was agreed that it was ideal not to have other events scheduled at same time as HT, it was also recognised that with the multiple use of grounds and availability of grounds, it was impossible to always avoid these clashes.
- 7.5 TD Approvals confirmation – see Item 5.6 in Business Arising.
- 7.6 PCQ /Inter School SJ Event – Nov 19/20, Toowoomba Report – noted Date and Venue for 2023 tba.
- 7.7 Proposed Budget- 2023. HT, SJ and JE – under review by EOB/MC.
- 7.8 Second Horse at State Events – at the discretion of the Organising Committee.
- 7.9 Officials Accreditation/Refreshers – Encourage Regions to run Refresher Clinics; Sub-committee agreed it was important to maintain education and updating funding. Procedure for Zone to organise and run clinics – Geoff Thomson to contact CIP; Discussion for 'on line refresher courses annually' e.g. SJ on line judging or just a refresher with new rules and a quiz. John Martin advised Zone 1 for coaching refresher course have part on line and then half day practical. Funding for on line clinics – Geoff Thomson to approach EOB
- 7.10 Hub for Nationals - Western Australia. Programme for Nationals not yet received so difficult to discuss fully how to approach the proposed 'Hub'.
- 7.11 Results, reports not been sent in – No reports, no funds – Office to be asked to follow up with Clubs/Zones following their Official events if results and reports are not received within two weeks of the event.
- 7.12 Ken Jensen reported verbally on the success of the State Showjumping Championships at Bundaberg. Ken commented on how well the event was organised and conducted. He congratulated the Organisers and their committee on the success of the event.
- 7.13 Item 7.3 from Business Arising/Outstanding from previous meeting
Ken Jensen to confirm depth of plastic cups and breakaway cups effective 1.1.2025;
Geoff Thomson to source photos of the specific metal cup types to be outlawed from 1.1.2024, and include in Minutes.
Followed by an E-news bulletin to inform clubs and zones.
- 7.14 State Championships 2024 – Susan Swanson to seek a definite response from Zone 18 re hosting JE & SJ; and if it is to be combined with Sporting possibly hosted by another zone. Chair to be advised.

8 Next Meeting: 5th June, 2023

9 Meeting Closed: 9.30pm