

## APPLICATION for SPECIALIST COACH

- Clubs may apply to have a member appointed a Specialist Coach/Instructor, in their field of expertise, after that person has successfully completed the PCAQ Specialist Coach/Instructor Workbook.
- The categories for specialist coach/instructor are: Eventing, Flatwork/Dressage, Campdraft, Mounted Games, Polocrosse and Tetrathlon. Examples – EA Showjumping A/B grade or World Cup-competitor, 3\* Eventing rider, Prix St George Dressage rider, flatwork champion or winner at Royal Shows, winner at open level Campdraft, Mounted Games representative at international level, state level Polocrosse representative.
- The application should include a Recognised Prior Learning (RPL) form (150) with as much detail as possible of the applicant's experience and qualifications.
- The State Chief Instructors Panel will make a decision on whether the Specialist PCQ Coach accreditation should be awarded and make a recommendation to the PCQ Management Committee. Person holding Specialist PCQ Coach Accreditation may only teach in their specialist field. (Specialist PCQ Coach was previously known as Restricted Level C)
- PCQ specialist coach accreditations expire after one year and should be resubmitted by their club management committee and approved by the PCQ Management Committee each year. If the club does not reappoint the person the holder is not an instructor at that club but will continue to be a PCQ Specialist Coach until the expiration of the current year tenure.

I ....., am a current member of .....Pony Club

PCQ Membership No ..... and with their support (letter attached) wish to apply to become a

Specialist Coach in ..... (Discipline). Should my application be successful I agree to act in a professional manner and follow and abide by all PCQ rules, policies including risk assessments and code of conduct whilst coaching any PCQ riders. Should my application not be successful, I agree also to accept the decision of the Selection Committee as final and not open for debate.

Applicants Signature: ...../.../20... Tel: ..... Email: .....

Club Secretary Signature: ...../.../20... Tel: ..... Email:.....

Please provide the following so your application can be assessed fairly –email. [admin@ponyclubqld.com.au](mailto:admin@ponyclubqld.com.au)

1. Signed Assessment form for PCQ Specialist Coach/Instructor Workbook.
2. Letter of application and support from a club
3. Discipline Resume – including competition level competing at, current qualifications, achievements
4. Blue card number \_\_\_\_\_ and expiry date \_\_\_\_\_
5. Why you are applying e.g. volunteer coaching.

Notice of Application for Specialist Instructor: Name .....

We wish to advise you your application for Specialist Instructor in \_\_\_\_\_ has been considered and we advise your application was successful / unsuccessful. We sincerely thank you for your interest in helping to encourage young people to ride and to learn to enjoy all kinds of sport connected with horses and riding, to provide instruction in riding and horsemastership and to instil in members the proper care of their horses and ponies.

Signed by ..... On behalf of PCQ..... Date \_\_\_/\_\_\_/20\_\_\_  
Signature Name of Authorised Person