

# Pony Club Queensland Management Committee Meeting Minutes

19<sup>th</sup> May 2022

Held electronically via Zoom Conferencing

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- 2022.05.01 Open Meeting – Chairman:** The President opened the meeting at 7.30pm. The President acknowledged the Traditional Custodians of the lands and waters of Queensland past, present and emerging.
- 2022.05.02 Attendance & Apologies**  
**2.1 Present: Executive Committee** – Sarah Standen (Pres); Geoff Thomson (VP); Tracey Camilleri (VP); Brett Coombe (VP); Megan Wray (Treas); Melinda Hughes (Sec) and Michael Carlson (SCI).  
**Zones:** Peter Ryan/John Martin (1); Jillian Bird (2); Owanna Francisca (3); Alice James/Christine Topalov (4); Grace Brodie (5); Sharne Andrew/Beryl Burkhardt (6); Debbie Iker (7); Leah Frohloff (8); Deb McLucas (10); Robert McLachlan (11); Nicole Evans/Angie Hoskinson(16); Lois Dawes/Julianne Madsen (18); Scott Jackson (20); Barry Dossetto/Annette Howarth (26).  
**2.2 Observers:**  
**2.3 Staff:** Margie Davidson & Mary Genocchio  
**2.4 Confirmation of Quorum and Confirmation of Delegates:** 50% of Executive Committee (7) and 25% of Zones (14).  
**Confirmed:** Quorum Present  
**2.5 Apologies:** Nil
- 2022.05.03 Minutes from Previous Meeting**  
**Motion:** “that the minutes of the previous meeting of 24<sup>th</sup> March 2022 are a true and accurate record of the meeting”.  
**Moved:** Melinda Hughes      **Seconded:** Megan Wray      **Carried**
- 2022.05.04 Business Arising from Previous Minutes**  
PCQ Sub-Committees’ Charter – the President advised, moving forward this charter can be amended if required.  
**Motion:** “that the PCQ Sub-committee Charter as presented be adopted”.  
**Moved:** Melinda Hughes      **Seconded:** Lois Dawes      **Carried**
- 2022.05.05 Treasurer’s Report**  
The meeting was presented with the March & April 2022 Balance Sheet and Profit & Loss Statements.  
There were no questions, but some concern noted with the number of clubs still to process their affiliation.  
**Motion:** “that the Treasurer’s Report be accepted”.  
**Moved:** Megan Wray      **Seconded:** Lois Dawes      **Carried**
- 2022.05.06 Executive Committee Report**  
Since the March 2022 meeting, the Executive Committee has conducted the following business:  
**PCQ:**  
**Sub-Committee Reports from Management Committee Meeting of 24<sup>th</sup> March 2022.**  
  - **Coaching** – report accepted.
  - **Sporting** – no report.
  - **Dressage & Combined Training** – report accepted.
  - **Tetrathlon** – query raised re: MERs for the derby element. As this is a safety issue, the Executive referred it back to the sub-committee for reviewing.  
This was addressed at the last meeting of the sub-committee (refer to attached minutes)
  - **Jumping Equitation & Showjumping** – the Executive queried the recommendation to adopt the Easter School Holidays as time slot for the JE & SJ Championships based on data of past 7 years. The general consensus being it would probably restrict northern clubs from applying to host the event. The Executive referred this back to the sub-committee for reviewing and that wording “consideration may be given to an alternate date to better suit the rotation” could be considered.

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This was addressed at the last meeting of the sub-committee. The recommendation is that preferred time for PCQ State Championships for JEQ and SJ is to be Easter, to avoid clashes with PCQ State Championships in Sporting, Campdraft, Mounted Games and Formal Gymkhana and with the PCA Nationals. When it is the rotation in the Northern area, the zone/club in the northern area has the option to run it in the September holidays. If no application has been taken up by the AGM, applications are then open to the state to run the event in Easter holidays.

The Executive reviewed these reports and resolved to accept all reports and recommendations with the exception of those points referred back to the Tetrathlon and Jumping Equitation & Showjumping sub-committees.

**State Sporting, Campdraft & Stockmans Challenge Sub-Committee** – The Executive has appointed Megan Wray as the interim Chair for this sub-committee.

**Serious Incident Management Plan** – yet to be circulated. There are some minor amendments to be included, once this is completed, the document will be circulated.

**Strategic Plan** – is due to expire 31 December 2022. The Executive is currently reviewing the plan for the next three years ensuring it aligns with the PCA strategic plan and the Sport & Rec objectives.

**Member Protection Policy** – has been updated and will soon be available on the PCQ website.

**PCQ Casual Vacancy** – on the Executive Committee due to Tonia Murtagh's election to the PCA Board, the Executive has appointed Scott Jackson from Roma effective 20<sup>th</sup> May 2022 and with assistance from Megan Wray will transition to the position of Chair of the sporting sub-committee.

## PCA:

**AGM** – awaiting on receipt of official minutes. The President advised the meeting that Michael Carlson and herself attended the AGM and briefed the Management Committee on the AGM. The special resolution to extend a director's term to three years was lost, however it was amended to allow for three consecutive terms to be held by a director. This motion was amended and QLD voted close to original instructions. PCQ had supported nominations from Tonia Murtagh and Jacob McLoughlin for the PCA Board. Both these nominations were successful and they were elected as Directors to the PCA Board.

**Medical Services Requirements** – PCA has made some slight amendments to the Minimum Medical Standards which can be downloaded from the PCA website at the following link:

<https://ponyclubaustralia.com.au/wp-content/uploads/2020/06/PDF-Minimum-Medical-Standards-for-Pony-Club.pdf> These requirements to be implemented from 1<sup>st</sup> July 2022.

**2022 National Gear Rules** – A reminder that the PCA National Gear Rules are due to be implemented from 1<sup>st</sup> July 2022.

**Pony Club ® Trademark** – the requirements for the use of the Pony Club ® trademark have now been circulated to zones and clubs. Please ensure these requirements are read and understood.

**National Safety Committee** – VP Geoff Thomson has replaced Tonia Murtagh as QLD's representative on this committee.

**Motion:** "that the Executive Committee's Report be accepted".

**Moved:** Melinda Hughes

**Seconded:** Robert McLachlan

**Carried**

2022.05.07

## Office Manager's Report

Members as at 17<sup>th</sup> May 2022: Riding: 4525

Social: 1612

Total: 6137

This total is 590 down from May 2021

**Clubs Affiliated** – 176 as at 17-May-2022. The Office is following up on the 24 clubs yet to affiliate

## Monthly Reminders:

**Club Office Bearers Return:** The 2022 Club Office Bearers Return can be found on the PCQ website – Resources – Forms – Clubs <https://ponyclubqld.com.au/resources/forms/> This form along with the Risk Assessment; AGM Minutes & Financial Report **must** be forwarded to the PCQ Office each year so club contacts can be updated on the database and website. **There are still**

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**some active clubs that have not supplied any returns since 2016 in spite of repeatedly reminded.**

**Zone Office Bearers Return:** These returns also have a form for the Zone Delegates to PCQ for the current year and the details are used to send out invites to State Management Committee meetings. Our information is only as good as the information we receive and that is very limited from Zones. Eleven out of 25 Zones have sent in 2022 returns. Waiting on Zones 3,10,11,12,13,14,15,20,21,22,23,25,27&28.

<https://ponyclubqld.com.au/wp-content/uploads/2021/11/2022-Zone-Office-Bearers-Return-Form.pdf>

The Office Manager advised the meeting that the office was targeting zones for the lodgement of their clubs' returns as well as their own.

## **Zone Nomination Form for PCQ Discipline Sub-Committees:**

Failure to return these forms results in either an incorrect Delegate or no Delegate attending the relevant Sub-Committee meetings

<https://ponyclubqld.com.au/wp-content/uploads/2021/11/2022-Discipline-Sub-Committee-Nomination-Form.pdf>

It is also very important to make sure your club Coaches and Officials have details listed for their Blue Cards on their profiles in JustGo. Applicants need to be linked to PCQ or their club, clubs can set this up through [organisationportal@bluecard.qld.gov.au](mailto:organisationportal@bluecard.qld.gov.au)

## **From Blue Card Services:**

The "No Card No Start" laws mean a person must have a valid blue or exemption card **before** they start in child regulated work.

## **Outcomes**

**Valid card** – this means a blue or exemption card has been issued and is active. This person can work with children.

**Application in progress** – this means a blue or exemption card application is in progress. This person cannot work with children.

However, a person can work or continue to work with children if:

- they applied for an exemption card, or
- are a current card holder that [renewed on time](#).

**Application pending** – this means the applicant **has only** verified their identity online but has not applied. This person cannot work with children.

## **Fair Play Vouchers:**

The Fair Play Vouchers cannot be redeemed through the JustGo system as the system doesn't have the functionality to validate and check the vouchers.

There are two options available:

1. Pay the full membership amount; provide the vouchers to the club; they can claim the monies from the government and then can refund you the voucher amount outside the system.
2. Give the voucher to the club, once the club has redeemed the voucher monies, they can pay for the membership using their club card.

**Transfers:** It has come to the attention of the State that when a member transfers from another club they do not show up in the new club's membership. This only occurs for members who have already paid fees for 2022 to a club and then transferred to another club.

These members are required to purchase membership with their new club to be listed as a member under the new JustGo platform. A step-by-step process sheet will be emailed out to assist clubs on how to apply discounts for these members when purchasing club membership.

**Horse Registrations:** When entering Horse Registrations on the JustGo database as Official there is no option to pay for the cards. Payment can be made by credit card (phone) or direct deposit to PCQ. The horse will sit in a Pending File until payment is received.

**Official Events:** A reminder that all Official Day Programs and a list of Officials must be forwarded to the PCQ Office for approval prior to advertising. On completion of the event please forward the

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results so they can be posted each month on the PCQ website Events/Results – Official Events Results <https://ponyclubqld.com.au/official-pony-club-events/>

State Championships: Anything pertaining to State Championships e.g., Qualifying Criteria, Team Manager Roles & Responsibilities, TD-JIC Code of Practice, Results can be found on the PCQ website under Events/Results–State Championships.

<https://ponyclubqld.com.au/state-championships/>

**Important:** When anyone is making a direct deposit payment into the PCQ Account it is imperative the payee identifies themselves with a Reference, e.g., abc pony club.

**Motion:** “that the Office Manager’s Report be accepted”.

**Moved:** Robert McLachlan      **Seconded:** Peter Ryan      **Carried**

## 2022.05.08      **State Coaching Panel Report**

As per Appendix 1, this report was tabled for discussion and referred to the Executive Committee for endorsement.

The SCI highlighted that for those zones that are yet to apply for grass roots and coach/officials’ activities funding they need to apply prior to the 30<sup>th</sup> June 2022.

At this time VP Brett Coombe advised the meeting of the passing of former CIP member Margaret Campbell.

## 2022.05.09      **Sporting, Campdraft & Stockmans Challenge Sub-Committee Report**

As per Appendix 2, this report was tabled for discussion and referred to the Executive Committee for endorsement.

The sub-committee Chair provided a precis of the meeting mentioning there may be difficulty in sourcing cattle for the state event. A report from the Team Manager Scott Jackson, for the QLD team attending the NSW@ State Sporting, Campdraft and Team Penning Championships was also included. Scott briefly addressed the meeting, highlighting the sportsmanship and ethics of Marshal Greenalgh (Mt Mee PC) and William Kelly (Goondiwindi PC) of which they are both to be congratulated.

## 2022.05.10      **Dressage and Combined Training Sub-Committee Report**

As per Appendix 3, this report was tabled for discussion and referred to the Executive Committee for endorsement.

The sub-committee Chair highlighted the following:

- the program template to be put onto the website – it was suggested from the floor that it also be put in the official day kit as well
- keen to develop training videos for the Novice Elementary Judge

Query as to whether there was a typo in General Business dot point 1: should be 11 and under 13 Preliminary group. This was confirmed.

## 2022.05.11      **Tetrathlon Sub-Committee Report**

As per Appendix 4, this report was tabled for discussion and referred to the Executive Committee for endorsement.

Item highlighted by the sub-committee Chair that the State 2022 Tetrathlon event would be held at Samford Golden Valley PC in November.

A brief discussion re: cross country fences not built to 85cm.

## 2022.05.12      **Showjumping, Jumping Equitation & Horse Trials Sub-Committee Report**

As per Appendix 5, these reports were tabled for discussion and referred to the Executive Committee for endorsement.

The sub-committee Chair highlighted the following:

- sub-committee delegates not fully updated for 2022 as yet, waiting on advice from zones
- Business arising dot point 3. Recommendation for allocated time for state championships
- Jumping Equitation 2023 Option D – no decision as yet, suggest taking back to your zone for feedback and bring to next sub-committee meeting.
- Report on 2022 State Event held at Dalby PC – congratulated the club on a successful event despite the weather issues.

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- Acknowledged there were some issues with presentation due to problems with Nominate. Recommends PCQ should have its own backup scorer.
- Emphasised the great contribution made to the region's economy

The above reports were received.

2022.05.13

## Correspondence

### 13.1 Inward Correspondence

	From	Committee
13.1.01	Tonia Murtagh – letter of resignation	Executive
13.1.02	DTIS – extension of funding	Executive
13.1.03	Biosecurity Qld – update from National Horse Traceability Working Group	Executive
13.1.04	Samford Golden Valley PC – application to host 2022 State Tetrathlon	Tetrathlon sub-committee
13.1.05	PCA – AGM documents	Executive
13.1.06	PCA – Insurance information for members	Executive/Management
13.1.07	PCA – State Logo Trade Mark Licence Agreement	Executive
13.1.08	PCA – National Safety Committee Minutes	Executive
13.1.09	PCA – Officials in Pony Club Survey	Executive
13.1.10	Sport & Rec South West – Sport & Rec Recovery Grant	Executive/Management
13.1.11	Peak Downs PC – Uniform Change	Management

13.2 Outward Correspondence - Nil

13.3 Business Arising from Correspondence

13.1.11 Peak Downs PC: Uniform Change – noted

2022.05.14

## Transfer of Instructors

Jillian Bird transferring from Tamborine PC to Mudgeeraba PC.

2022.05.15

## Lease of Horses - Nil

**Motion:** “that items 13 & 14 be moved en bloc”.

**Moved:** Megan Wray

**Seconded:** Melinda Hughes

**Carried**

2022.05.15

## General Business:

The Management Committee congratulated Grace Brodie on her 90<sup>th</sup> Birthday.

**Extreme Weather Events:** Flood Grants – the meeting was advised several clubs that met the criteria had taken advantage of the grants available

**PCQ Life Member Clive Gordon** – meeting advised of his recent passing, PCQ to send its condolence to his family.

The President sought feedback from the zones on their activities over the past few months. It was apparent that the wet weather the state has endured over the past several months has had an impact on zones and clubs being about to conduct competitions, events and activities. The weather has affected and limited zones and clubs, with many activities having to be cancelled or postponed.

There were also concerns that when activities resume, it will not just be about ensuring the grounds are ready but also the fitness of the horses.

The President reiterated that clubs should avail themselves of the grant funding that can be accessed from several sources including the RACQ Foundation Community Grants.



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**PCQ AGM** – the President advised the meeting, that the notice of the AGM and calling for nominations for positions would be sent out at the end of June. The positions up for nomination will be the President, Vic President x 2 and Secretary. Margie Davidson has also been appointed as Returning Officer.

**2022.03.17**

**Close Meeting**

The President closed the meeting at 8.38pm and thanked the delegates for their attendance. The next meeting is scheduled for Thursday 14<sup>th</sup> July 2022.

**Signed:**

\_\_\_\_\_  
**President**

\_\_\_\_\_  
**Date**

# Sub-Committee Reports

## Appendix

Appendix	Item	Sub-Committee Report
1	2022.05.08	State Coaching Panel Report
2	2022.05.09	Sporting, Campdraft & Mounted Games – 22.03.2022 Sporting, Campdraft & Mounted Games – 17.05.2022
3	2022.05.10	Dressage and Combined Training
4	2022.05.11	Tetrathlon
5	2022.05.12	Showjumping, Jumping Equitation and HT



## Pony Club Association of Queensland



### State Chief Instructors Panel Management Committee Report

#### Details

Date May 16, 2022

#### State Championships

Congratulations to those members who attended the State Jumping Equitation and Showjumping Championships in Dalby in April, who competed in the spirit of sportsmanship and achieving personal best performances.

Riders are well underway with preparation for the up and coming State Dressage, Combined Training and Horse Trials in July at Maryborough.

#### Funding

Reminder Zones have until 30<sup>th</sup> June to avail of \$1,500 who have not claim funding during the period July 1<sup>st</sup>, 2021 and June 30<sup>th</sup> 2022 for

- officiating & coaching clinics and
- grass roots.

#### Scheduled Clinics

Region	Seminar	Coach Accreditation	Officiate Accreditation	Other
Far North		Mar'22 – Junior Coach Accreditation		Mar'22 – Coach Preparation – Course Design
North West				
Northern		Jan'22 - Zone 11 – Coach Preparation / Accreditation Feb'22 - Zone 22 – Coach Preparation / Accreditation Jul/Aug/Sept – Coach Preparation / accreditation Nov'22 – Coach Preparation / Accreditation	Jan'22 - Zone 11/22 – Showjumping Judging / Course Design May/June – Jumping Equitation Refresher & Accreditation Jul/Aug/Sept – TD Clinic	Mar'22 – Zone 11 & Zone 22. Proficiency Preparation Day Apr'22 – Zone 11 & Zone 22 Proficiency Assessment Days Oct'22 – Regional Training Camp
Central				
Capricornia				
Burnett		Zone 6 29th/30th Jan T Noosa Zone 8 5th/6h Feb Kingaroy	Dressage 19th/20th Feb Canina JE Judge 26th Feb Tiara Dressage Judge 23rd April Tiara	Regional Meeting 18th Jan, 25th & 26th Jan Mar'22 – Coach online Presentation
Western		Chinchilla – Refresher Taroom – 19 <sup>th</sup> & 20 <sup>th</sup> Feb Refresher clinic		Chinchilla – Junior Coaching Clinic
Far West				
Southern		Zone 4 – August – Refresher & Preschool	Dressage Judges Refresher & Accreditation	
South East				Mar'22 – Zone 1 – Coach Accreditation Mar'22 – Zone 1 – Coach Refresher / online & practical



## Strategic Plan – Pillar 5 (Education and Development)

### Update.

#### Pillar 5 – Education and Development

- PCA Syllabus of Instruction
  - 2021 RDC's & CIP - **COMPLETED**
  - 2021 Zone & Club Coaches - **COMPLETED**
- Official
  - Initiative commenced with Dressage Committee to develop Dressage Judges – **COMPLETED**
  - TD introduction scheduled for Burnett Region in February **COMPLETED**
- Rider Development – new syllabus
  - Proficiency Certificate Roll Out - **COMPLETED**
- Development of Future Leaders – **In progress**
- Junior Coaches – **COMPLETED**
- Junior Officials – **In Progress**
- Officiating pathway - **In progress**
- PCQ New Look Coaching – **COMPLETED**

## QUIZ

Zones are encouraged to conduct Quiz competitions in preparation of release of QUIZ Phase 2.  
Quiz Phase 1 handbook available from PCQ Office.  
Contact PCQ Office at [admin@ponycubqld.com.au](mailto:admin@ponycubqld.com.au)

# HEATHY EATING



# FOR THE PCQ RIDER



## SCI Medal Update

[PCQ SCI Medals - PROMO - 2021.mp4](#)

# Pony Club Queensland

## State Chief Instructor Medals



PCQ SCI STATE CHIEF INSTRUCTOR MEDAL				
	Copper	Bronze	Silver	Gold
Age requirements	Between 9 and 25 years 6 months	Between 13 and 25 years.	New participant: • 15 and 25 years  Bronze Medal holder: • 14 and 25 years	New participant: • 18 and 24 years 6 months  Silver Medal holder: • 17 and 24 years 6 months
Time to complete (minimum)	3 months	3 months	12 months 6 months (if Bronze Medal holder)	18 months 12 months (if Silver Medal holder)
<b>Medial Components</b>				
On the ground	Yes	Yes	Yes	Yes
Under Saddle	Yes	Yes	Yes	Yes
Lunge	N/A	Yes	Yes	Yes
Horse Management	Yes	Yes	Yes	Yes
Journal	Yes	Yes	Yes	Yes
New Skill	N/A	NA	Yes	Yes

## Junior Coaching

Clubs encouraged to develop Junior Coaches

### PCQ 'E' – PCQ 'D' – PCQ 'D\*' – PCQ 'C' – PCQ 'B'

Pony Club Queensland introduces three (3) additional coaching levels to engage participation and development of situational coaching tailoring to coaching strengths.

PCQ 'E', PCQ 'D' and PCQ 'D\*' provide flexible entry to become a Pony Club Queensland Coach and a progressive coaching pathway development program to move to another level.

Category	Coach Accreditation				
	PCQ 'E'	PCQ 'D'	PCQ 'D*'	PCQ 'C'	PCQ 'B'
Practical Riding	NA	NA	NA	NA	Yes
Coaching Principles	✓	✓	✓	✓	✓
Horse Care					
• Feeding	✓	✓	✓	✓	✓
• Hoof & Shoeing	✓	✓	✓	✓	✓
• Grooming	✓	✓	✓	✓	✓
• Saddlery	✓	✓	✓	✓	✓
• Horse Care	✓	✓	✓	✓	✓
• Travel, Rugs, Bandages & Boots				✓	✓
General Knowledge	✓	✓	✓	✓	✓
Safety	✓	✓	✓	✓	✓
Equine_Science	✓	✓	✓	✓	✓
• Slow, Step Back, Park, Head Down				✓	✓
Course Design Accreditation					✓
Specialist Area					✓
Officiating Accreditation					✓
Coach Flat Riding		✓	✓	✓	✓
Coach Games Riding		✓	✓	✓	✓
Coach Jump Riding – Poles & Grid			✓	✓	✓
Coach Jump Riding – Poles, Grid & Course				✓	✓
Coach Cross Country				✓	✓
Troop Drill				✓	✓
Lungeing				✓	✓
Rule Book Orientation / Alignment Table		✓	✓	✓	✓
Coach Outside of Pony Club Activity					
Preparation Clinic	✓	✓	✓	✓	✓
Practical Assessment	✓	✓	✓	✓	✓
Updating Requirement	✓	✓	✓	✓	✓

## **Coaching Pathways**

Coaches can commence at PCQ 'E' or PCQ 'D' or PCQ 'D\*' or PCQ 'C' – flexible entry and moving to another level with Recognised Prior Learning.

### **Recognised Prior Learning (RPL) applied to:**

PCQ 'D' if PCQ 'E' is held

PCQ 'D\*' if PCQ 'E' and/or PCQ 'D' is held

PCQ 'C' if PCQ 'E' and/or PCQ 'D' and/or PCQ 'D\*' is held

*For more information contact PCQ Office [admin@ponyclubqld.com.au](mailto:admin@ponyclubqld.com.au) or 07 3216 1255 or your Regional Coaching Director.*

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## PCQ SUBCOMMITTEE MEETING

Date: 22<sup>nd</sup> March 2022  
SPORTING SUB COMMITTEE – MEETING HELD BY ZOOM CONFERENCING

### Minutes - Proceedings

1. **Meeting opened:** by PCQ Vice President, Tonia Murtagh at 7.05pm
2. **Delegates present:** Tonia Murtagh, Warren Keys, Sandra Brunner, Sonia Law, Wendy Lehman, Pat Lunney, Joanne Gladman, Joanne Gladman, Julie Sandy, Grace Brodie.
3. **Observers:** Diane Youles and Scott Jackson
4. **Apologies:** Peter Tornabene and Michael Shaw
5. The Chair asked prior to the discussion of Nominations for the NSW State Event that if there are any Conflict of Interest they are to be declared. None were declared.

### ACTIONS

Action	Responsible	Status
<b>The Sub Committee</b> perused the NSW State Sporting, Campdraft and Team Penning Championship Nominations from Qld Competitors. All Competitors except one (no Campdraft Performances provided) were endorsed by the Committee. PCQ Office to advise both the Competitor and the Organising Committee.	PCQ Office	Tonia advised Margie on 23.03.2022
<b>The Sub Committee</b> reinforced that only Patterns currently in the Rule Book for the Stockman's Challenge can be used as Events including the upcoming Masters Event.	Sub Committee	Completed.

### RECOMMENDATIONS:

Recommendations	Responsible	Status
Further discussion took place in relation to the Scoring of the Percy Bishop Trophy. To clarify the Sub Committee recommends that the single point awarded to each participant remain as a single point.  Those placegetters who receive points from 1 <sup>st</sup> to 10 <sup>th</sup> Place gain these additional points as per the Competition. Eg. A person who places 10 <sup>th</sup> would be awarded 2 points (one point for participation with an additional point for placing 10 <sup>th</sup> )	PCQ Management Committee	Ongoing
<b>The Sub Committee</b> endorses and supports Scott Jackson (Zone 20) be appointed as the Team Manager for the Qld Team going to NSW State Championships	PCQ Management Committee	Ongoing

### Correspondence:

1. Excel Spreadsheet from NSW Event Organisers confirming Competitors who nominated using the JustGo online nominations.
2. Copies of all completed 2022 Selection Form for Qld State Sporting, Campdraft and Team Penning to New South Wales.

There being no further business the Meeting closed at 8.22pm.

Date for next Meeting to be advised.

## PCQ SUBCOMMITTEE MEETING

Date: 17<sup>th</sup> May 2022

SPORTING SUB COMMITTEE – MEETING HELD BY ZOOM

**Committee Delegates: Chairperson:** Megan Wray

Tina Smith	Sandra Brunner	Rob Kahn
Di Youles	Linda Brown	Grace Brodie
Pat Lunney	Wendy Lehmann	Sonia Law
Vicky Groves-Pearce	Scott Jackson	Alyssa Ellis
Cameron Magick	Warren Keyes	Jane Green
Julie Sandy	Peter Tornabene	Sharryn Livinstone
Angie Bauer (	Margaret Pomeroy	Natalie Lewis
Michael Shaw		

### MINUTES – PROCEEDINGS

1. **Meeting opening 7,45**
2. **Attendance:** Warren Keys, Sandra Brunner, Sonia Law, Pat Lunney, Peter Tornabene , Vicki Groves , Scott Jackson, Di Youles, Angeline Bauer.
3. **Apologies:** Michael Shaw, Tina Smith.
4. **Confirmation Of Quorum:** Megan Wray
5. **Minutes of Previous Meeting:** Minutes of 22<sup>nd</sup> March were taken as being read

### ACTIONS

Recommendations	Responsible	Status
MG Power Point to be shared with Sub Committee	Megan Wray	Pending

### RECOMMENDATIONS:

Recommendations	Responsible	Status
Request Sonia Law be appointed Scorer in Chief for Stae Event.	PCQ	Pending
The Percy Bishop Trophy is awarded to the rider with the highest points riding the same horse in the respective discipline for that championship.  <b>Current Wording in scoring hand book:</b> <i>Points gained for placing in top ten in each discipline and one point if not placed in top ten.</i>  <b>Proposed New wording:</b> <i>Rider gains one point for competing in <b>each discipline</b>, plus points gained for placing in top 10 in any events.</i>	PCQ	Pending

<p><b>For example:</b> Sporting, Formal Gymkhana, Campdraft &amp; Stockmans' Challenge</p> <p>Rider/Horse combination rides in all 4 disciplines at the championship and places in tenth in one Campdraft:</p> <p>Rider receives one point each for each discipline (4 points) plus 1 point for placing: so total 5 points.</p>		
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## 6. Business Arising from Previous Minutes

1. **Spur Clarification:** Pat Lunney
2. **Percy Bishop Trophy Scoring:**

## 7. Correspondence: Nil

## 8. General Business:

1. **Age of Riders:** *Sub Committee has not time to consider this and will not make a decision until their next meeting.*
2. **Sub Committee Charter:** *To be recirculated for committees' interest.*
3. **State Event:**
  - i. *Plans are progressing well for this,*
  - ii. *Judges list to be sent to PCQ State CI,*
  - iii. *Request Sonya Law be appointed Chief Scorer.*
  - iv. *Draft Program to be finalised and forwarded to PCQ/Sub-committee for approval.*
  - v. *Currently seeking cattle*
4. **NSW Team Report:** *Scott Jackson presented report to sub-committee.. (Appendix)*
5. **Masters' Games:** *request to modify Stockman's Challenge for Event:*

*Due to the size of our team, we feel we cannot run a traditional cattle phase and are seeking permission to run a non-traditional Stockmen's Challenge with a pattern and time trial. We would like to use pattern 1, but add canter circle each way after trot circles and Taroom time trial. Our idea is to try to encourage dressage and CT riders to have a go at Stockmen's Challenge by offering a less complex pattern*

6. **TD Appointment:** *Sandra Brunner to be appointed as Sporting/Gymkhana TD.*

## 9. Close of Meeting: 8.49pm

## 10. Next Meeting: June 20<sup>th</sup> 2022: 7.00pm



## *Appendix*

In April 2022, 17 PCQ members travelled to Coonamble in NSW to take part in the NSW State Sporting, Campdraft and Team Penning Championships.

Queensland were well represented across all age groups, from the very young right through to Associates.

Results were as Follows;

### **NSW State Sporting Champions:**

Under 11 Ruby MOWEN from Mt Mee (Zone 26)

Under 17 Maya JACKSON Roma (Zone 20)

Under 25 Samantha GILLILAND Mt Mee (Zone 26)

### **Reserve Champions:**

Under 11 Zane Renyard from Cambooya (Zone 4)

Under 15 Hayley MCCORMACK from Greenbank (Zone

### **Winning State Team:**

Maya Jackson, Ruby Mowen, Samantha Gilliland, Zane Renyard

### **Campdraft**

There were no Champions on this day, But QLD was able to achieve two Reserve Champions.

Under 17 Maya JACKSON from Roma (zone 20)

Under 15 William KELLY from Goondiwindi (Zone 28)

Team Penning:

Reserve Champions:

Zone 28 Goondiwindi: Ruby TODD, Charlie PRIVITERA and William KELLY.

6<sup>th</sup> Zone 26 Ebony QUINLAN, Sharmay BLEAKLEY and Ruby MOWEN.

In closing, all children and families participated across the championships in the manner and trues sportsmanship, in both victory and defeat. Particular mention should be made of two competitors.

At the end of the sporting day, Marshall GREENALGH from Mt Mee was awarded a 2<sup>nd</sup> place in the Bending. Without hesitation, on the posting of the results, Marshall identified that he knocked a peg during the event and had been incorrectly awarded the result. This act of sportsmanship was truly admirable and noted by the NSW organising committee. Likewise, the actions of William Kelly from Goondiwindi, when stewards incorrectly eliminated from an event. Both should be very proud in the manner they conducted themselves.

It certainly makes a manager's job easy, and satisfying making representations on the squads' behalf, when the quality of the competitors and families is at such a mature level.

# Appendix 3



## PCQ DRESSAGE SUBCOMMITTEE MEETING

Date: 2022 05 05 Via ZOOM

### SUB-COMMITTEE MINUTES

1. **Opening:** 7.30 ZOOM

2. **Members:**

Tracey Camilleri, (Chair) Megan Wray, (*Secretary*), Kay Paulsen. (Co-Opted)

1: Kim Luis, 2: Amber Bromiley, 3: Owanna Francisca, 4: Alice James, 5: Grace Brodie 6: Beryl Burkhardt 7: Megan Wray 8: Leah Froloff, 9: Heather Davidson,	10: Penny Incledon, 11: Dee Ann Dunworth, 12: 13: Deanne Dennis ( <i>Michelle Gordon</i> ) 14: Heather Atherton 15: Faye Hawke, 16 Nicole Evans 18: Sarah Standen	20: 21: Carmen Coombs 22: 23: 25: 26: Annette Howarth, 27: Peter Bridgeman, 28: Cindy Coggan
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3. **Delegates Present:** Tracey Camilleri, Megan Wray, Beryl Burkhardt, Kay Paulsen, Carmen Coombs, Annette Howarth, Kim Luis, Leah Froloff, Owanna Francisca, Heather Atherton, Alice James,

4. **Apologies:** Nil.

5. **PREVIOUS MINUTES:** Circulated      **Moved:** Megan Wray      **Seconded:** Carmen Coombs

6. **Business arising/outstanding actions:**

a. **ACTIONS From Previous Minutes:**

- i. Promotion of Preliminary Dressage clinics; **E NEWS?**
- ii. PCA National Rules: NO Progress at this time, retain PCQ 2021 Rules

b. **RECOMMENDATIONS From Previous Minutes:**

- i. **Training Video's for Novice Elementary Judges to be developed**
- ii. **Program Template to be put on PCQ website once approved by State Ci**

7. **Correspondence:**

Inward:

- i. PCQ executive: Recommendation for age of Riders.
- ii. Programs Approved,

8. **Outwards:** Nil

9. **PCA National Dressage Sub Committee; Update:** No meetings have been held

10. **Items for General Business:**

- o **Reminder the 12 and under 13 Preliminary group does not commence until 2023.**
- o **Reminder to Judges that refreshers are now due.**

11. **Programs Approved to date:**

Organisers	Venue	Discipline	Dates	Contact	Details
Zone 7 PCs	Maryborough	Dress	02/04/22	Debbie	0427 582 809
Maryborough PC	Maryborough	Dress	03/04/22	Bec	0400 001 583

## PCQ DRESSAGE SUBCOMMITTEE MEETING

Alligator Crk PC	Alligator Creek	Dress/CT	15/04/22	Claire	0417 759 495
Zone 27	Balmoral PC	Dress	30/04/22	Secretary	<a href="mailto:zone27qld@gmail.com">zone27qld@gmail.com</a>
Zone 27	Balmoral PC	CT	1/05/22	Secretary	<a href="mailto:zone27qld@gmail.com">zone27qld@gmail.com</a>
Southport PC	Southport PC	Ct/JE	1/05/22	Rachel	0418 645 708
Southport PC	Southport PC	Dress	2/05/22	Rachel	0418 645 708
Zone 6	Pomona Pc	Dress	07/05/22	Claudia	<a href="mailto:zone6@ponyclubqld.com.au">zone6@ponyclubqld.com.au</a>
Zone 6	Pomona Pc	CT	08/05/22	Claudia	<a href="mailto:zone6@ponyclubqld.com.au">zone6@ponyclubqld.com.au</a>
Crompton Park PC	Crompton Park PC	Dress	14/05/22	Trisha	<a href="mailto:cromptonparkponyclub@gmail.com">cromptonparkponyclub@gmail.com</a>
Crompton Park PC	Crompton Park PC	Ct	15/05/22	Trisha	
Zone 2	Mudgeeraba	Dress/CT	15/05/22	Secretary	<a href="mailto:mudgeeraba.phc@gmail.com">mudgeeraba.phc@gmail.com</a>
Calliope PC	Calliope PC	Dress	21/05/22	Jonathon	0427 024 272
Calliope PC	Calliope PC	CT	22/05/22	Jonathon	0427 024 272
Zone 4	West Toowoomba	Dress/CT	15/05/22	Alice	<a href="mailto:ajame93@gmail.com">ajame93@gmail.com</a>
Wst Twmba	West Toowoomba	Dress/CT	16/05/22	Alice	<a href="mailto:ajame93@gmail.com">ajame93@gmail.com</a>
Moggil PC	Moggill PC	Dress/CT	21/05/22	Vicky	0413 711 186
Zone 3	Rosewood PC	Dress/CT	22/05/22	Meghayn	<a href="mailto:zone3pcaq@outlook.com">zone3pcaq@outlook.com</a>
Greenbank PC	Greenbank PC	Dress/CT	29/05/22	Anika	0439 040 987
Jandowae PC	JandowaePC	Dress	04/06.22	Emily	<a href="mailto:jandowaeponyclub@hotmail.com">jandowaeponyclub@hotmail.com</a>
Jandowae PC	Jandowae PC	CT	05/06/22	Emily	<a href="mailto:jandowaeponyclub@hotmail.com">jandowaeponyclub@hotmail.com</a>
T' Noosa PC	T' Noosa PC	Dress	17/09/22		
T' Noosa PC	T' Noosa PC	Dress	18/09/22		

### 14. Dressage Judges Clinics Dates 2022:

Organisers	Venue	Level	Dates	Contact	Details
Burnett	ZOOM	Prel	09/03/22	Megan	0402 470 616
Burnett	ZOOM	Prel	30/09/22	Megan	0402 470 616
Burnett	ZOOM	Nov/E	08/06/22	Megan	0402 470 616
Burnett	ZOOM	Nov/E	13/07/22	Megan	0402 470 616
Burnett	ZOOM	Nov/E	27/07/22	Megan	0402 470 616
Southern Border	Toowoomba		20/ 08/22	Alice	<a href="mailto:ajame93@gmail.com">ajame93@gmail.com</a>

### 15. Accreditations and Applications for accreditation:

Zone	Club	Level	Name		Contact Details
8	Nanango	Prel	Brown	Julie	0417 749 910
7	Gin Gin	Prel	Ellis	Alyssa	0421 459 504

### 16. AGENDA ITEMS:

- PCQ Executive Committee's January 2022 meeting, the Executive discussed and agreed to the introduction of the **age of a rider being set as at 1<sup>st</sup> January** each year. The Executive further agreed it was important to refer this to the sub-committees for their consideration and input. – **Supported**
- State Event Program Approved, now with PCQ and ready for distribution.



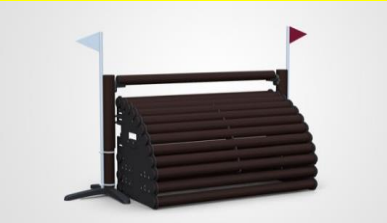

17. **Next Meeting:** End July .

18. **Meeting Closed:** 8.11 p.m.

**Committee Representative:** Tracey Camilleri

## Appendix 4

Minutes for PCQ TET SUB-COMMITTEE ZOOM MEETING AND FOLLOW-UP EMAIL		
Date:	Tuesday 3RD MAY 7.30 – 8.55pm	
Attendees:	Brett Coombe, Ray Kelly, Kev Walsh, Christine Topalov, Guy Clare, Jenny Lanskey	
	DISCUSSION TOPIC	OUTCOME / PLAN
STATE TETRATHLON 2022	Paperwork received from Samford Golden Valley PC to run State Tetrathlon. Preferred dates: 19/20th NOV, with back-up 26/27th NOV	Christine to collate
STATE TETRATHLON 2022	Discussion on what the Tet Sub-Committee could do to help Samford with respect to: Judge In Chief (JIC); Tet TD; Course Builder etc	All of Tet Sub-Committee offered to help in whatever capacity was needed
STATE TETRATHLON 2022	Discussion about Samford PC facilities: 20 stables and they need a contingency for more. Likely need more toilets and showers. Submitted costs \$45 for individual + \$5 First Aid Levy. Stabling at \$25 per night	Guy to write to Samford with a couple of suggestions and with the offer of help from the Tet Sub-Committee
STATE TETRATHLON 2022	Course builder likley to be appointed by Samford PC. Discussion followed about the Derby Course and the use of XC fences. It was considered that only 1x Skinny fence to be included	Discussion closer to the time with the Course builder (whoever is going to be used) with respect to the Derby Course and the use of 'fair' XC fences. Limiting the number of skinny fences
STATE TETRATHLON 2022	The Programme should be available, including Officials, to the Tet Sub-Committee 3 months prior to the Event	Guy to write to Samford and request Programme by the end of August
MERS	This could be relevant to all Snr Tetrathlon Competitions where there is a Derby Course. Derby course contains XC fences. MERS is required in Pony Club to compete at 95cm height, however most of PC Tetrathlon come from a SJ background not Horse Trials, hence achieving MERS could be an issue. Brett gave the Sub-Committee notice that PCA Exec and Chief Instructors Panel (CIP) likely to not approve a Derby Course of 95cm height without MERS. Options were discussed: XC fence height to be limited to 85cm where MERS wasn't required. 85cm is the height for JNR tetrathlon. Alternatively, a 'faultable' rail could be used above the XC fence (the XC fence acting as 'fill') as per photos Guy provided. Christine pointed out that EA Horse Trials has MERS for 105cm, whereas PC is 95cm	Ray Kelley to follow up with CIP on how to run a Derby Course where the height was 95cm
OTHER STATES AND MERS	Guy mentioned that VIC plan on running XC 'Tetrathlon Clinics' and all age-groups will be 'signed off' when perceived to be competent i.e. not just SNR Group	

FROM MEETING 17.03.22 TETRATHLON JUMPING TEST - FAULTABLE RAIL DISCUSSION	MERS is required for Horse Trials when competing above 90cm. This affects 17yrs and >17yrs in tetrathlon where their course height is 95cm. It was decided that MERS would not be required to compete in tetrathlon where XC fences made-up a Derby course. However a letter of Competence would be needed from the relevant Zone Chief Instructor.	 
DISCUSSION 17.03.22		
DISCUSSION 17.03.22	Tetrathlon Jumping Test can be entirely made-up of SJ or a Derby Course where there are SJ & XC fences	
DISCUSSION 17.03.22	It has been noted that many competitors have not had sufficient training on XC fences and as such confidence is low	
DISCUSSION 17.03.22	In qualifying for the Tetrathlon State Event, where a Derby Course will be used, then a pre-requisite for Official entry would be competence at XC fences	 
MOTION moved by Guy 17.03.22	Qualification for 2022 Official Tetrathlon State Event - Competence could be proven either at: Tetrathlon Official Event where the ride was a Derby Course and the competitor achieved 1000 or > 10000 in the ride phase, or following recommendation of competence from the relevant Zone Chief Instructor, which should be in writing. Extenuating circumstances could be presented to PCQ Tet Sub-Committee. Seconded by Christine. Unanimously passed.	PASSED
SHOOTING EQUIPMENT	Full inventory of shooting equipment and the state of repair	Christine to collate
ADDITIONAL SHOOTING EQUIPMENT	Christine mentioned that 2 new precision targets are required to replace 2 (out of the 4) 'Rally Targets' i.e. only 2 targets are working out of 4 in the 'Rally Set'. The equipment that will be needed to be purchase so that there are 'stand-alone' sets for Rallies and for Competition (currently guns and computers are interchangeable between the 2 sets) are: 5x laptops (@\$400 each - \$2K, 5x pistols at \$600 each = \$3K)	Christine to finalise quotes, estimate for 3x guns from Eco Aims - \$1730 AUD i.e. approximately \$600 AUD per pistol
EVENTS	Glasshouse PC have their tetrathlon on 23.10.22. Their last event was on 23.11.21. There was discussion around qualification criteria for State Tetrathlon. The decision was that competitors who had previously competed at Tetrathlon States 2021 and scored 1000pts or > 1000pts in the ride, were eligible for States 2022	Unanimously agreed, but not voted on. From 17.03.22 there was a vote
EVENTS	At the moment then no other Tetrathlon Events have been received	
Next Meeting	21st JUNE 19:30	-

## PCQ SUBCOMMITTEE MEETING Show Jump Horse Trials Jump Equitation

Date: 05/05/2022

### MINUTES

1. **Meeting opening:** 7.35pm by Chair, Geoff Thomson

2. **Delegates present:** As marked X below.

**Geoff Thomson [VP]: Technical Advisors: Jan Morland [SJ/JE] John Hughes [HT]**

Z			Z			Z			Z		Z
1	Peter Ryan HT	X	1	Carmen Coombs JE	-	1	John Martin SJ	X	2	Kirilee Isherwood HT	X
2	John Hughes HT	X	2	Jan Morland SJ/JE	X	3	Christina Hooper SJ/JE	-	4	Christine Topalov SJ/JE/HT *	X
4	Steph Commens *	X	5	Grace Brodie SJ	-	5	Gayle Bunker HT	-	5	Lyn Coombe JE	X
6	Becky Jeffries SJ/JE	X	6	Sharne Andrew HT	X	7	Deziree Roos SJ/JE	-	7	Courtney Iker HT	-
8	Leah Frohloff SJ/JE/HT	-	9	Kim Creed *	X	10	Tracey Camilleri SJ/JE/HT *	A			
11	Robert McLachlan SJ/JE *	X	11	Adrienne Kelley HT *	-	18	Susan Swanson SJ	-	18	Julie Sheppard 18 JE	-
26	Ken Jensen SJ/JE	X	26	Barry Dossetto HT	X	27	Kev Tomkins SJ/JE *	-	9	M Hughes (Proxy Z9)	X
	Di Elder SJ/JE/HT *	-	21	Sue Bonfield SJ/JE *		20	Kim Witt *		20	Jahra Taylor HT	-

**NOTE; \* Marked above are those awaiting confirmation as Zone Delegates - 2022**

3. **Apologies:** Tracey Camilleri

4. **Previous Minutes:** Meeting of 15/03/2022 Circulated  
**Approved:**

5. **Business arising/outstanding actions:**

- List of SJ Judges and Course Builders – John Martin informed meeting that letters would be sent by end of the month.
- JE Proposal – comments from Members/Delegates – Delegates are asked to AGM.  
SEE ATTACHED Options for Jumping Equitation for vote next meeting
- Recommendation for allocated time for State Comps
  - The preferred time for PCQ State Championships for JEQ and SJ is to be Easter, to avoid clashes with PCQ State Championships in Sporting, Campdraft, Mounted Games and Formal Gymkhana and with the PCA Nationals.
  - The following is to be added to the above recommendation:  
“When it is the rotation in the Northern area, the zone/club in the northern area has the option to run it in the September holidays. If no application has been taken up by the AGM, applications are then open to the state to run the event in Easter holidays.  
Agreed
- Update X Country Subsidiary Form - Geoff Thomson to add a clause to this form “Club/Zone must have submitted all paperwork required before subsidiary is approved”.  
Agreed
- PCQ HT Design Schools – Notice for Course in July has been circulated as attached.  
Responses: Peter Ryan spoke on the success course in April which a number of pony club representatives attended.

Following on from this educational course/s, a procedure for accreditation as a HT Course Designer is to be developed. These courses also act as update/refreshers for current TDs and Course Designers.

Showjumping CD encouraged to gain HT CD accreditation. Currently Derby is run under Showjumping rules.

## 6. Correspondence:

Inward:

- HT Issues
    - a. Submission Tamborine PC following Event on 24 April.  
Use of doctor or nurse at an event - what insurance cover does PCQ/PCA have in place? PCQ asked to clarify if a doctor, nurse, good smaration are covered under Volunteer Workers Insurance. Melinda Hughes to draft letter.
    - b. Amali Trama - upgraded to Prelim. However, if combination of any rider/horse, only has one Q in grade, they will compete at level they have qualified at PCQ State Horse Trials, eg in Intro if only one Q in preliminary.
    - c. Dalby State - State Kit needs to be upgraded as there were mistakes noted and will be amended when points are received.
    - d. Team Managers Duties: These to include "Holding a meeting with riders from their zone following the official Team Manager's meeting"
    - e. The use of Signup app and Stack Team app worked well.
    - f. Following the issues with overall results a explanation will be sought from Nominate. Melinda Hughes and Stephanie Commens to correlate issues to take to Nominate.
    - g. RECOMMENDATION: PCQ to appoint a Chief Scorer for State Events. Agreed
    - h. Request from Organising Committee that PCQ review their Sponsorship guidelines and packages.
    - i. Report from Organising Committee on State event attached.
    - j. Zone 7 ran their ODE with Fraser Coast Horse Trials last weekend.  
A PC rider, graded Intro, rode in Eva95 and PC Prelim and did get a MER. This some topics for discussion.
      - i. A situation where a PC rider rode in PC Prelim on an Intro card. . A pony club rider is required to ride in the grade on their card as per Rule 8 Performance Cards. "Organisers are required to check cards for all classes for riders doing Preliminary and up prior to start of the day, as rider is not allowed to compete higher than in the grade on their card. To upgrade, riders must follow the procedure outline in Rule 8 and 11."
- RECOMMENDATION "Upgrading process be amended as follows: Obtain 3 Mers; Complete form; Email to PCQ; Emailed reply with grading approved taken to next event; TD to sign that combination has been upgraded.
- ii. RECOMMENDATION "To reduce confusion between MERs and Qs form to be send to all card applicants with their new card.
  - iii. Melinda Hughes to send letter to EQ Horse Trials Sub-committee (S. Commens to provide contact address) requesting consideration of accepting MERs gained by a Pony Club rider where EQ and PC run over the same course for both CC and SJ and same dressage tests, where EA TD and Course Designer are officiating. Lyn Coombe to provide draft to be sent.
  - k. Problem with clubs not sending final programmes as requested and /or not providing officials or doing so very late. Letter from PCQ to organisers who have not sent results and reports within two weeks of completion of event. List of clubs presented at Sub-committee meeting.

### • Outwards:

#### ODE dates for approval

Club/Zone	Date received	Date approved
MacKay North ODE, 7/8 May	14 -4-22	
	Sarina has DR/CT on 7/8 May – to see if they can get another date. Sarina changed to 14/15 May	16-4-22
Burpengary ODE – change from 14/15 to 28/29 May instead of Zone 26 ODE [with EA event]	19-4-21	21-4-21
Yeppoon		Approved



- Showjumping Dates & Programs & Officials for Approval: PCQ office to be asked to complete column on Results Received.

Date	Club/Zone	Programme Approved	Officials Approved	Results Received
Mar 27	Tallebudgera JE/CT transferred to June due to flooding	X	x	
Apr 3	Hendra	X	x	
Apr 8-10	State Championships	X	X	
Apr 30-May 1 & 2	Southport	X	X	
May 21	Open Showjumping Mudgeeraba	X	X	
May 22	Tallebudgera JE/SJj	X	X	
May 28	Ayr SJ	X		
June 4/5	Zone 1 JE/SJ	X		
June 12	Transferred from Mar 27			

**l. Items for General Business:**

- SJ Amendments Jan 2022 – Updated on Web page 15 March
- HT Inspection Criteria PCA – reply submitted by 6<sup>th</sup> April.
- Delegate Lists and Committee attendees – Zones are asked to forward delegates for 2022 as some have not yet been received. PCQ office asked to follow this up.
- EA SJ Judge Transition – Non-current EA SJ judges requesting to become a PC Official judge must attend a PC Judging Refresher Course.
- Medical Services for Competitions – PCA requirements become effective 1<sup>st</sup> July. Clubs/Zones need to make themselves aware of these requirements. See discussion in Business Arising.
- Age of riders as at 1<sup>st</sup> January: This to come into effect 1.1.2023 as per PCA requirement.
- Stephanie Commens offered to conduct a survey with riders, officials following State Championship at Dalby.

**ATTACHMENTS:**

- Report on State JE & SJ championships from Organising Committee.
- Jumping Equitation Options

**m. Action items:**

**ACTIONS**

Action	Responsible	Status
• 5.1 Letter to Zones	John Martin	
• 5.4 Update Claim Form HT	Geoff t	

**RECOMMENDATIONS:**

Recommendations	Responsible	Status
• 6.j.i and ii	PCQ	

n. **Next Meeting:** 7<sup>th</sup> June at 7.30pm

o. **Meeting Closed:** 9.45pm

## JUMPING EQUITATION 2023 OPTIONS

### Option A

12 & under: 50cm, 60cm and 70cm

13 & u. 18: 70cm and 90cm

18 & u. 26: 80cm and 100cm

### Option B

12 & under: 50cm, 60cm and 70cm

13 & u. 26: 70cm, 80cm, 90cm and 100cm

### Option C

Current Age Groups with an additional Class Open 13 & u. 26 at 90cm to 100cm

### Option D

No change remain with Current Age Groups.

## ***PCQ State Jumping Equitation and Showjumping Championships 2022 Hosted by Dalby Pony Club***

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### *Report from Stephanie Commens – Event Coordinator*

The event for our Dalby Pony Club had many challenges and successes. One of our big issues was the 2 weeks prior to the event Dalby town was flooded twice. On the Sunday of the week of the event our club was very close to cancelling as the whole showgrounds was under water. But the forecast was for good hot sunny weather so we kept going forward in the hope that we could pull it off.

The event had a total of 258 riders and 279 horses. The bit that I found interesting was out of our 25 zone in PCQ 23 of them were represented at the championships.

We are lucky at Dalby to have the room available to run 6 jumping rings, and with the format of running over 3 days, I don't feel would have been possible without having the 6 jumping rings. We are very grateful to the Zone 4, West Twba, Crows Nest and Kurrajong clubs for the use of their jump trailers. Overall, the rings comfortable got though the amount of riders per day and the surfaces were ok.

We implemented the use of the "Sign Up" and "Stack Teams" app for our championships. I was told about these by Jan and Tracey after the invitational PCQ and Interschool event last November. For our organising secretary it changed the workload and dynamics of the event. Caitlin was able to communicate with the riders and parents in a near instant manner for updates and notifications before and during the event. Then the "Sign up" app was fantastic to allow helpers to sign up to a job and time that suited them, and we had the contact details in the office to follow up helpers. Taking some work off the team managers.

All the jumping was completed on Sunday in good timing. Then the presentations were an abomination!!! Our organising committee elected to get Nominate to be our official Chief Scorer for the event. Unfortunately too much trust and ownership was left to Ash-lee from Nominate to ensure the scoring was correct. I should have as event coordinator checked and pushed for our event secretary and JIC to ensure that PCQ representatives still had overall and final responsibility to ensure the results were correct. Unfortunately, in the back end set up of the PCQ scoring in Nominate it didn't produce the results as per our scoring handbook. This caused a whole lot of stress, frustration, anger, tears and embarrassment. The Chief Scorer is a hugely important position held at a state championship and it something that needs further discussion, PCQ having an appointed chief scorer like we use to have with Jacob Mcloughlin. So unfortunately, this was not the ending to the championships that we were hoping for after so much work.

Our Dalby Pony club is only a small club of about 20 riders that include myself, our chief instructor and zone chief instructor and quite a few very young riders. However, the club had a huge number of volunteers that came forward to help us put on a great event. This is what gives me the warm and fuzzies is the amount of people and business locally that helped, donated and wanted us to succeed. Luckily, we also have a few farmers in the club that bought in trucks, tractor, bobcats, frontend loader and sidetipper to get set up and pack down done.

We also had an amazing in-kind donation from Elders Dalby that donated portable panels so we could build extra stable. A special mention has to go to Frank Chiverton, former Dalby Show President, who help with the watering (hahaha) and preparation of the sheepdog and pony club rings in the 3 months leading up to the event. Then came off the back of being part of running the local Dalby show to help us with setting up and ensuring there was power around the ground for the campers.

We are still finalising some accounts but indication is that the club should make good money from the event. I also sent information after the event to our council where they ran the event impact modelling. With figures that are based on of the average visitation spend in the Western Downs, as presented by Tourism Research Australia. The combination of all direct, industrial and consumption effects would result in a total estimated rise in output of over \$1,030,000 in Western Downs Regional Council economy.

### **Items that need attention and action for further events to succeed**

Team Managers Kit – what is required of them before and during a state event  
State event Kit – needs many updates, processes  
Need to Create a sponsorship guideline package  
Chief Scorer